

BOROUGH OF LONGPORT
REPORT OF AUDIT
FOR THE YEAR ENDED
DECEMBER 31, 2020

BOROUGH OF LONGPORT
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BOROUGH OF LONGPORT

PART I

REPORT ON AUDIT OF

FINANCIAL STATEMENTS - REGULATORY BASIS

DECEMBER 31, 2020



FORD - SCOTT

& ASSOCIATES, L.L.C.

CERTIFIED PUBLIC ACCOUNTANTS

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Independent Auditor's Report

The Honorable Mayor and
Borough Commissioners
Borough of Longport Borough, New Jersey

Report on the Financial Statements

We have audited the accompanying balance sheets - regulatory basis of the various funds and account group of the Borough of Longport, as of December 31, 2020 and 2019, the related statement of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various funds for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the

financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles.

As described in Note 1 of the financial statements, the financial statements are prepared by the Borough of Longport on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of each fund of the Borough of Longport as of December 31, 2020 and 2019, or changes in financial position for the years then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to above present fairly, in all material respects, the regulatory basis balances sheets and account group as of December 31, 2020 and 2019, the regulatory basis statements of operations for the years then ended and the regulatory basis statements of revenues and expenditures for the year ended December 31, 2020 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough of Longport's basic financial statements. The supplementary information listed in the table of contents and the letter of comments and recommendations section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplemental information listed in the table of contents are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information listed in the table of contents is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The letter of comments and recommendations section has not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 11, 2021 on our consideration of the Borough of Longport’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Longport’s internal control over financial reporting and compliance.

Ford, Scott & Associates, L.L.C.
FORD, SCOTT & ASSOCIATES, L.L.C.
CERTIFIED PUBLIC ACCOUNTANTS

Michael S. Garcia
Michael S. Garcia
Certified Public Accountant
Registered Municipal Accountant
No. 472

June 11, 2021

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EXHIBIT - A
CURRENT FUND

**CURRENT FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

<u>ASSETS</u>	<u>2020</u>	<u>2019</u>
Regular Fund:		
Cash:		
Cash Treasurer	\$ 7,116,866.84	7,772,571.83
Cash - Collector	-	-
Cash - Change	475.00	375.00
Total Cash	<u>7,117,341.84</u>	<u>7,772,946.83</u>
Receivables and Other Assets with Full Reserves:		
Delinquent Property Taxes Receivable	59,862.45	134,738.57
Property Acquired for Taxes - at Assessed Valuation	17,695.00	17,695.00
Revenue Accounts Receivable	2,374.22	1,806.89
Interfund Receivable:		
Due from Grant Fund	162,532.99	-
Dog Trust Fund	0.54	0.54
Other Receivables		
Total Receivables and Other Assets	<u>242,465.20</u>	<u>154,241.00</u>
Total Regular Fund	<u>7,359,807.04</u>	<u>7,927,187.83</u>
Federal and State Grant Fund:		
Cash	236,944.49	52,191.83
Federal and State Grants Receivable	104,456.55	51,661.75
Due from Current Fund		13,911.83
Total Federal and State Grant Fund	<u>341,401.04</u>	<u>117,765.41</u>
Total Current Fund	<u>\$ 7,701,208.08</u>	<u>8,044,953.24</u>

See accompanying Notes to Financial Statements - Regulatory Basis

**CURRENT FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>2020</u>	<u>2019</u>
Regular Fund:		
Liabilities:		
Appropriation Reserves	\$ 471,446.27	471,823.44
Reserve for Encumbrances	284,276.94	189,062.90
Accounts Payable	9,415.45	9,415.45
Prepaid Taxes	398,086.44	498,836.71
Overpaid Taxes	20,427.16	54,696.92
Local School Tax Payable	279,938.19	223,032.38
County Added Tax Payable	90,401.93	111,286.49
Due to State:		
Senior Citizens & Veterans	1,021.31	1,021.31
Interfund Payable:		
Trust Other	3,152.17	3,312.17
General Capital	2,811,496.81	3,346,284.36
Due to Federal & State Grant Fund	-	13,911.83
Other		
Payroll Taxes Payable	23,398.21	28,981.18
Reserve for Reassessment	468.22	468.22
Reserve for Insurance Reimbursements	37,618.70	114,131.72
Reserve for Hurricane Sandy	125,045.46	130,331.96
	4,556,193.26	5,196,597.04
Reserve for Receivables and Other Assets	242,465.20	154,241.00
Fund Balance	2,561,148.58	2,576,349.79
Total Regular Fund	7,359,807.04	7,927,187.83
Federal and State Grant Fund:		
Appropriated Reserves	124,594.66	113,669.71
Encumbrances Payable	50,273.39	95.70
Due to Utility Operating Fund	4,000.00	4,000.00
Due to Current Fund	162,532.99	
Total Federal and State Grant Fund	341,401.04	117,765.41
Total Current Fund	\$ 7,701,208.08	8,044,953.24

See accompanying Notes to Financial Statements - Regulatory Basis

**CURRENT FUND
COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES
IN FUND BALANCE - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31,**

	<u>2020</u>	<u>2019</u>
Revenue and Other Income Realized		
Fund Balance	\$ 1,070,000.00	975,000.00
Miscellaneous Revenue Anticipated	1,246,913.59	873,489.98
Receipts from Delinquent Taxes	120,563.72	115,835.16
Receipts from Current Taxes	18,552,509.93	18,315,071.33
Non Budget Revenue	244,321.83	209,045.29
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	463,187.61	415,109.19
Total Income	<u>21,697,496.68</u>	<u>20,903,550.95</u>
Expenditures		
Budget and Emergency Appropriations:		
Appropriations Within "CAPS"		
Operations:		
Salaries and Wages	3,270,075.17	3,104,738.00
Other Expenses	2,294,725.00	2,340,031.00
Deferred Charges & Statutory Expenditures	773,409.00	781,638.00
Appropriations Excluded from "CAPS"		
Operations:		
Salaries and Wages	201,575.00	-
Other Expenses	973,486.00	934,256.92
Capital Improvements	50,000.00	150,000.00
Debt Service	1,140,618.34	940,924.87
Local District School Tax	1,601,690.00	1,473,652.00
County Tax	10,084,184.65	10,059,975.10
County Share of Added Tax	90,401.74	111,286.30
Interfund Created	162,532.99	-
Total Expenditures	<u>20,642,697.89</u>	<u>19,896,502.19</u>
Excess/(Deficit) in Revenue	<u>1,054,798.79</u>	<u>1,007,048.76</u>

See accompanying Notes to Financial Statements - Regulatory Basis

**CURRENT FUND
 COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES
 IN FUND BALANCE - REGULATORY BASIS
 FOR THE YEAR ENDED DECEMBER 31,**

	2020	2019
Statutory Excess to Fund Balance	1,054,798.79	1,007,048.76
Fund Balance January 1	2,576,349.79	2,544,301.03
	3,631,148.58	3,551,349.79
Decreased by:		
Utilization as Anticipated Revenue	1,070,000.00	975,000.00
Fund Balance December 31	\$ 2,561,148.58	2,576,349.79

See accompanying Notes to Financial Statements - Regulatory Basis

**CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Budget	Anticipated N.J.S. 40A:4-87	Realized	Excess or (Deficit)
Fund Balance Anticipated	\$ 1,070,000.00		1,070,000.00	-
Total Fund Balance Anticipated	<u>1,070,000.00</u>	<u>-</u>	<u>1,070,000.00</u>	<u>-</u>
Miscellaneous Revenues:				
Section A: Local Revenues				
Fees and Permits	3,800.00		7,029.00	3,229.00
Fines and Costs:				
Municipal Court	45,000.00		35,446.23	(9,553.77)
Interest and Costs on Taxes	30,000.00		33,404.07	3,404.07
Interest Earned on Investments	18,000.00		78,541.64	60,541.64
Anticipated Utility Operating Surplus	105,175.00		105,175.00	-
Beach Fees	200,000.00		220,410.00	20,410.00
Ice Cream Vendor	25,000.00		22,800.00	(2,200.00)
Total Section A: Local Revenues	<u>426,975.00</u>	<u>-</u>	<u>502,805.94</u>	<u>75,830.94</u>
Section B: State Aid Without Offsetting Appropriations				
Energy Receipts Tax	122,345.00		122,345.00	-
Total Section B: State Aid Without Offsetting Appropriations	<u>122,345.00</u>	<u>-</u>	<u>122,345.00</u>	<u>-</u>
Section C: Uniform Construction Code Fees				
Uniform Construction Code Fees	105,000.00		129,434.00	24,434.00
Total Section C: Uniform Construction Code Fees	<u>105,000.00</u>	<u>-</u>	<u>129,434.00</u>	<u>24,434.00</u>

See accompanying Notes to Financial Statements - Regulatory Basis

**CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Anticipated		Realized	Excess or (Deficit)
	Budget	N.J.S. 40A:4-87		
Section F: Special Items - Public and Private Programs				
Off-Set with Appropriations				
Optional Safety Incentive Grant		2,250.00	2,250.00	-
NJDOT FY 2020		201,575.00	201,575.00	-
FEMA Mitigation Grant		22,500.00	22,500.00	-
Clean Communities Program		7,906.01	7,906.01	-
Recycling Tonnage	1,725.30		1,725.30	-
Body Armor Fund	1,591.15		1,591.15	-
Total Section F: Special Items - Public and Private Programs	3,316.45	234,231.01	237,547.46	-
Off-Set with Appropriations				
Section G: Other Special Items				
Comcast Franchise Fee	14,781.00		14,781.19	0.19
Reserve to Pay Debt Service	26,891.59		26,891.59	-
Library Municipal Service Fee	40,000.00		40,000.00	-
Capital Fund Balance	173,108.41		173,108.41	-
Total Section G: Other Special Items	254,781.00	-	254,781.19	0.19
Total Miscellaneous Revenues:	912,417.45	234,231.01	1,246,913.59	100,265.13

See accompanying Notes to Financial Statements - Regulatory Basis

**CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

Ref.	Anticipated		Excess or (Deficit)
	Budget	N.J.S. 40A:4-87	
Receipts from Delinquent Taxes	105,000.00		15,563.72
Amount to be Raised by Taxes for Support of Municipal Budget			
Local Tax for Municipal Purposes	6,117,450.89		393,993.49
Library Tax	667,063.54		-
Total Amount to be Raised by Taxes for Support of Municipal Budget	6,784,514.43	-	393,993.49
Budget Totals	8,871,931.88	234,231.01	509,822.34
Non- Budget Revenues:			
Other Non- Budget Revenues:			
	\$ 8,871,931.88	234,231.01	244,321.83
			754,144.17

**CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

Analysis of Realized Revenues

Allocation of Current Tax Collections:

Net Revenue from Collections \$ 18,552,509.93

Allocated to:

School, County and Other Taxes 12,443,339.93

Balance for Support of Municipal Budget Appropriations 6,109,170.00

Increased by:

Appropriation "Reserved for Uncollected Taxes" 402,274.38

Amount for Support of Municipal Budget Appropriations 6,511,444.38

Receipts from Delinquent Taxes:

Delinquent Tax Collection 120,563.72

Total Receipts from Delinquent Taxes 120,563.72

Analysis of Non-Budget Revenue:

Miscellaneous Revenue Not Anticipated:

Zoning Approval 34,049.00

Tennis Court Fees 10,631.00

Election Reimbursements 350.00

Rental Approval 7,500.00

Police Reports 89.00

Refunds & Reimbursements 23,845.75

200 Foot Lists 4,459.60

Uniform Fire Safety 2,215.85

Dumpster 12,400.24

Street Opening 12,475.00

Land Use 14,800.00

Vital Statistics 192.90

Tax Bill Duplicates 5.00

DMV Fines 200.00

State of NJ - Senior & Veteran Administrative Fees 255.00

Miscellaneous 91,844.47

Sale or Lease of Borough Property 29,009.02

Total Miscellaneous Revenue Not Anticipated: \$ 244,321.83

See accompanying Notes to Financial Statements - Regulatory Basis

**CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Appropriations		Paid or Charged	Expended	
	Budget	Budget After Modifications		Encumbered	Reserved
OPERATIONS WITHIN "CAPS"					
GENERAL GOVERNMENT:					
General Administration					
Salaries and Wages	\$ 85,000.00	89,000.00	88,861.14		138.86
Other Expenses	23,500.00	23,500.00	18,854.62	815.93	3,829.45
Human Resources					
Salaries and Wages	27,600.00	27,600.00	27,571.05		28.95
Other Expenses	14,500.00	14,500.00	9,333.79	1,911.97	3,254.24
Mayor and Commissioners					
Salaries and Wages	32,250.00	32,250.00	32,147.55		102.45
Other Expenses	6,650.00	6,650.00	1,975.17	86.10	4,588.73
Municipal Clerk					
Salaries and Wages	71,200.00	71,200.00	71,106.12		93.88
Other Expenses	27,500.00	27,500.00	21,569.46	14.34	5,916.20
Financial Administration					
Salaries and Wages	50,750.00	50,750.00	50,607.45		142.55
Other Expenses	4,700.00	4,700.00	3,549.29	176.00	974.71
Audit Services					
Other Expenses	31,500.00	31,500.00	31,500.00		-
Data Processing					
Other Expenses	21,000.00	21,000.00	16,485.48	412.00	4,102.52
Collection of Taxes					
Salaries and Wages	64,500.00	67,200.00	67,143.96		56.04
Other Expenses	5,500.00	5,500.00	4,255.64		1,244.36
Assessment of Taxes					
Salaries and Wages	18,000.00	18,000.00	18,000.00		-
Other Expenses	5,875.00	5,875.00	4,507.19	59.39	1,308.42

See accompanying Notes to Financial Statements - Regulatory Basis

**CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Appropriations		Paid or Charged	Expended	
	Budget	Budget After Modifications		Encumbered	Reserved
Legal Services					
Other Expenses	120,000.00	70,000.00	52,243.40	7,004.10	10,752.50
Engineering Services					
Other Expenses	45,000.00	45,000.00	36,000.00		9,000.00
LAND USE ADMINISTRATION					
Planning Board					
Salaries and Wages	71,000.00	71,000.00	70,886.07		113.93
Other Expenses	22,200.00	22,200.00	8,317.56	2,975.00	10,907.44
PUBLIC SAFETY					
Police					
Salaries and Wages	1,485,243.00	1,485,243.00	1,387,804.91		97,438.09
Other Expenses	178,220.00	198,220.00	62,828.00	107,465.19	27,926.81
Emergency Management Services					
Salaries and Wages	6,500.00	6,500.00	6,357.15		142.85
Other Expenses	13,000.00	13,000.00	5,892.99	1,300.66	5,806.35
Community Rating System					
Salaries and Wages	4,200.00	4,200.00	4,139.10		60.90
Other Expenses	17,200.00	17,200.00	10,769.00	5,940.00	491.00
Fire					
Salaries and Wages	103,000.00	103,000.00	86,703.73		16,296.27
Other Expenses	64,375.00	66,375.00	51,181.19	13,875.80	1,318.01
Prosecutor					
Salaries and Wages	11,200.00	11,200.00	11,094.03		105.97
Beach Guard					
Salaries and Wages	533,382.17	573,382.17	569,606.31		3,775.86
Other Expenses	44,005.00	39,005.00	37,569.15	954.45	481.40
Beach Control					
Salaries and Wages	60,000.00	60,000.00	59,070.60		929.40
Other Expenses	11,100.00	11,100.00	7,258.48	259.66	3,581.86

See accompanying Notes to Financial Statements - Regulatory Basis

**CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Appropriations		Paid or Charged	Expended	
	Budget	Budget After Modifications		Encumbered	Reserved
HEALTH AND HUMAN SAFETY					
Animal Control					
Other Expenses	5,400.00	5,400.00	5,400.00	-	-
PUBLIC WORKS					
Streets and Roads					
Salaries and Wages	285,000.00	285,000.00	272,657.16	12,342.84	12,342.84
Other Expenses	99,000.00	99,000.00	67,029.93	5,671.49	26,298.58
Garbage and Trash Removal					
Other Expenses	94,500.00	94,500.00	86,321.29	7,847.39	331.32
Solid Waste Collection	52,000.00	57,200.00	53,062.85	3,929.59	207.56
Tipping Fees					
Public Buildings and Grounds					
Other Expenses	65,000.00	65,000.00	58,583.65	6,309.27	107.08
PARKS AND RECREATION					
Parks and Recreation					
Salaries and Wages	25,000.00	11,050.00	9,575.00	1,475.00	1,475.00
Other Expenses	12,000.00	12,000.00	8,214.01	1,620.02	2,165.97
Maintenance of Parks					
Other Expenses	28,000.00	28,000.00	25,531.02	1,067.36	1,401.62
Municipal Court					
Salaries and Wages	130,000.00	114,400.00	107,403.62	6,996.38	6,996.38
Other Expenses	32,000.00	32,000.00	13,340.75	6,380.00	12,279.25
Public Defender					
Salaries and Wages	5,650.00	5,650.00	5,650.00	-	-

See accompanying Notes to Financial Statements - Regulatory Basis

**CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Appropriations		Paid or Charged	Expended	
	Budget	Budget After Modifications		Encumbered	Reserved
INSURANCE					
Salaries and Wages	10,200.00	10,250.00	10,235.97		14.03
General Liability	164,000.00	164,000.00	146,115.00		17,885.00
Workers Compensation Insurance	180,000.00	180,000.00	178,840.00		1,160.00
Employee Group Health	515,000.00	515,000.00	384,536.54	46,029.66	84,433.80
Employee Group Health Opt Out	23,500.00	23,500.00	20,362.67		3,137.33
UNIFORM CONSTRUCTION CODE					
State Uniform Construction Code					
Construction Official	126,700.00	126,700.00	126,602.46		97.54
Salaries and Wages	55,700.00	55,700.00	46,904.91		8,795.09
Other Expenses					
Other Code Enforcement					
Salaries and Wages	31,500.00	31,500.00	16,320.00		15,180.00
Other Expenses	1,200.00	1,200.00	-		1,200.00
UNCLASSIFIED					
Celebration of Public Events, Anniversary or Holiday	3,000.00	3,000.00	384.74	186.00	2,429.26
Accumulated Sick Time	15,000.00	15,000.00	15,000.00		-
UTILITY EXPENSES AND BULK PURCHASES					
Electricity	130,000.00	166,000.00	149,768.98	10,639.19	5,591.83
Street Lighting	73,000.00	73,000.00	62,981.66	5,302.32	4,716.02
Telephone	37,000.00	33,400.00	33,337.82		62.18
Natural Gas	37,000.00	33,000.00	21,704.81	2,838.65	8,456.54
Gasoline/Diesel	45,000.00	31,000.00	27,072.94	1,122.85	2,804.21
TOTAL OPERATIONS WITHIN "CAPS"	5,561,000.17	5,564,800.17	4,888,127.36	242,194.38	434,478.43

See accompanying Notes to Financial Statements - Regulatory Basis

**CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Appropriations		Expended	
	Budget	Budget After Modifications	Paid or Charged	Encumbered Reserved
TOTAL OPERATIONS INCLUDING CONTINGENT WITHIN "CAPS"	<u>5,561,000.17</u>	<u>5,564,800.17</u>	<u>4,888,127.36</u>	<u>242,194.38</u> <u>434,478.43</u>
Detail:				
Salaries and Wages	3,252,875.17	3,270,075.17	3,114,543.38	- 155,531.79
Other Expenses	2,308,125.00	2,294,725.00	1,773,583.98	242,194.38 278,946.64
Statutory Expenditures:				
Contributions to:				
Public Employees' Retirement System	158,185.00	158,185.00	155,842.08	2,342.92
Social Security System (O.A.S.I.)	230,000.00	233,000.00	232,915.16	84.84
Police and Firemen's Retirement System	336,024.00	342,224.00	342,130.74	93.26
Unemployment Compensation Insurance	10,000.00	7,000.00	5,000.00	2,000.00
Lifeguard Pension	22,000.00	22,000.00		22,000.00
Defined Contribution Retirement Program	6,000.00	6,000.00	4,173.23	1,826.77
Disability Insurance	15,000.00	5,000.00	4,297.39	702.61
TOTAL DEFERRED CHARGES AND STATUTORY EXPENDITURES:	<u>777,209.00</u>	<u>773,409.00</u>	<u>744,358.60</u>	<u>-</u> <u>29,050.40</u>
TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES WITHIN "CAPS"	<u>6,338,209.17</u>	<u>6,338,209.17</u>	<u>5,632,485.96</u>	<u>242,194.38</u> <u>463,528.83</u>

See accompanying Notes to Financial Statements - Regulatory Basis

**CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Appropriations		Paid or Charged	Expended	
	Budget	Budget After Modifications		Encumbered	Reserved
OPERATIONS - EXCLUDED FROM "CAPS"					
(A) Operations - Excluded from "CAPS"					
Maintenance of Free Public Library	667,063.54	667,063.54	667,063.54	-	-
Interlocal Municipal Service Agreements					
Police Dispatch	270,450.00	270,450.00	270,450.00	-	-
	<u>937,513.54</u>	<u>937,513.54</u>	<u>937,513.54</u>	<u>-</u>	<u>-</u>
(A) Public and Private Programs Off-Set by Revenues					
Optional Safety Grant		2,250.00	2,250.00	-	-
FEMA Hazard Mitigation Grant		22,500.00	22,500.00	-	-
Clean Communities Program		7,906.01	7,906.01	-	-
Recycling Tonnage	1,725.30	1,725.30	1,725.30	-	-
Body Armor Replacement	1,591.15	1,591.15	1,591.15	-	-
NJDOT FY 2020		201,575.00	201,575.00	-	-
Total Public and Private Programs Off-Set by Revenues	<u>3,316.45</u>	<u>237,547.46</u>	<u>237,547.46</u>	<u>-</u>	<u>-</u>
Total Operations - Excluded from "CAPS"					
Detail:	940,829.99	1,175,061.00	1,175,061.00	-	-
Salaries and Wages	-	201,575.00	201,575.00	-	-
Other Expenses	940,829.99	973,486.00	973,486.00	-	-
(C) Capital Improvements					
Improvement to Municipal Property	50,000.00	50,000.00		42,082.56	7,917.44
Total Capital Improvements	<u>50,000.00</u>	<u>50,000.00</u>	<u>-</u>	<u>42,082.56</u>	<u>7,917.44</u>

See accompanying Notes to Financial Statements - Regulatory Basis

**CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Appropriations		Paid or Charged	Expended	
	Budget	Budget After Modifications		Encumbered	Reserved
(D) Debt Service					
Payment of Bond Principal	870,000.00	870,000.00	870,000.00		
Interest on Bonds	270,618.34	270,618.34	270,618.34		
Total Debt Service	<u>1,140,618.34</u>	<u>1,140,618.34</u>	<u>1,140,618.34</u>	<u>-</u>	<u>-</u>
TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES EXCLUDED FROM "CAPS"	<u>2,131,448.33</u>	<u>2,365,679.34</u>	<u>2,315,679.34</u>	<u>42,082.56</u>	<u>7,917.44</u>
SUBTOTAL GENERAL APPROPRIATIONS	<u>8,469,657.50</u>	<u>8,703,888.51</u>	<u>7,948,165.30</u>	<u>284,276.94</u>	<u>471,446.27</u>
(M) Reserve for Uncollected Taxes	<u>402,274.38</u>	<u>402,274.38</u>	<u>402,274.38</u>		
TOTAL GENERAL APPROPRIATIONS	<u>\$ 8,871,931.88</u>	<u>9,106,162.89</u>	<u>8,350,439.68</u>	<u>284,276.94</u>	<u>471,446.27</u>
Budget Appropriations by 40A:4-87					
		8,871,931.88			
		<u>234,231.01</u>			
		<u>9,106,162.89</u>			
Reserve for Uncollected Taxes Federal and State Grants Disbursements					
			402,274.38		
			237,547.46		
			7,710,617.84		
			<u>8,350,439.68</u>		

See accompanying Notes to Financial Statements - Regulatory Basis

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**EXHIBIT - B
TRUST FUND**

**TRUST FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

	<u>2020</u>	<u>2019</u>
<u>ASSETS</u>		
<u>DOG TRUST FUND</u>		
Cash	\$ 631.43	626.09
	<u>631.43</u>	<u>626.09</u>
<u>OTHER TRUST FUND</u>		
Cash and Investments	752,130.51	728,566.89
Interfunds and Receivables:		
Due from Current Fund	3,152.17	3,142.17
	<u>755,282.68</u>	<u>731,709.06</u>
	<u>755,914.11</u>	<u>732,335.15</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>		
<u>DOG TRUST FUND</u>		
Reserve for Dog Fund Expenditures	628.49	587.15
Due to State of New Jersey	2.40	38.40
Interfunds and Payables:		
Due from Current Fund	0.54	0.54
	<u>631.43</u>	<u>626.09</u>
<u>OTHER TRUST FUND</u>		
Reserve for:		
Unemployment Compensation	71,775.51	66,405.82
Lifeguard Pension	409,979.64	411,562.29
Parking Offenses Adjudication Act	2,098.00	2,088.00
Developers Escrow	583.91	578.22
Accumulated Sick Leave Fund	265,647.86	248,206.45
Recreation	2,231.67	286.31
Donations for Municipal Equipment and Building Improvements	1,054.17	1,054.17
Disposal of Forfeited Property	1,911.91	1,527.79
Flexible Spending Account	0.01	0.01
	<u>755,282.68</u>	<u>731,709.06</u>
	<u>\$ 755,914.11</u>	<u>732,335.15</u>

See accompanying Notes to Financial Statements - Regulatory Basis

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EXHIBIT - C
GENERAL CAPITAL FUND

**GENERAL CAPITAL FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

<u>ASSETS</u>	<u>2020</u>	<u>2019</u>
Cash	\$ 287,676.58	460,784.99
Deferred Charges to Future Taxation - Funded	9,245,000.00	10,115,000.00
Interfunds and Receivables Due from Current Fund	2,811,496.81	3,346,284.36
	<u>12,344,173.39</u>	<u>13,922,069.35</u>
 <u>LIABILITIES, RESERVES AND FUND BALANCE</u>		
Encumbrances Payable	610,605.02	254,059.15
Reserve to Pay Notes	602,984.73	629,876.32
Serial Bonds Payable	9,245,000.00	10,115,000.00
Improvement Authorizations: Funded	1,817,583.64	2,682,025.47
Capital Improvement Fund	68,000.00	68,000.00
Fund Balance	-	173,108.41
	<u>\$ 12,344,173.39</u>	<u>13,922,069.35</u>

There were bonds and notes authorized but not issued at December 31 (C - 10)

2019	-
2020	-

See accompanying Notes to Financial Statements - Regulatory Basis

**GENERAL CAPITAL FUND
COMPARATIVE STATEMENT OF FUND BALANCE -
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31,**

	<u>2020</u>	<u>2019</u>
Beginning Balance January 1	\$ 173,108.41	15,233.41
Increased by:		
Premium on Sale of Bonds	-	157,875.00
Decreased by:		
Surplus budgeted in Current Fund	173,108.41	
Ending Balance December 31	<u>\$ -</u>	<u>173,108.41</u>

See accompanying Notes to Financial Statements - Regulatory Basis

EXHIBIT - D
WATER AND SEWER UTILITY FUND

**WATER AND SEWER UTILITY FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

	2020	2019
ASSETS		
Operating Fund:		
Cash	\$ 2,479,789.55	2,507,213.10
Interfunds and Receivables		
Due from Utility Capital Fund		
Due from Federal & State Grant Fund	4,000.00	4,000.00
	2,483,789.55	2,511,213.10
Receivables and Other Assets with Full Reserves:		
Water & Sewer Accounts Receivable	21,838.71	13,266.62
	21,838.71	13,266.62
Total Operating Fund	2,505,628.26	2,524,479.72
Capital Fund:		
Cash - Treasurer	37,786.85	37,786.85
Interfunds and Receivables		
Due from Utility Operating Fund	2,116,528.30	2,251,550.86
Fixed Capital - Complete	6,953,504.52	6,953,504.52
Fixed Capital - Authorized and Uncomplete	2,753,738.25	2,753,738.25
Total Capital Fund	11,861,557.92	11,996,580.48
	\$ 14,367,186.18	14,521,060.20

See accompanying Notes to Financial Statements - Regulatory Basis

**WATER AND SEWER UTILITY FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>2020</u>	<u>2019</u>
Operating Fund:		
Appropriation Reserves	\$ 19,050.63	38,381.58
Reserve for Encumbrances	8,681.27	19,350.43
Accounts Payable		
Prepaid Water & Sewer Rents	8,093.10	10,378.10
Overpaid Water & Sewer Rents	988.40	1,022.33
Accrued Interest on Bonds and Notes	41,694.38	43,817.71
Interfunds:		
Due to Utility Capital Fund	2,116,528.30	2,251,550.86
	<u>2,195,036.08</u>	<u>2,364,501.01</u>
Reserve for Receivables	21,838.71	13,266.62
Fund Balance	288,753.47	146,712.09
	<u>2,505,628.26</u>	<u>2,524,479.72</u>
Total Operating Fund		
	<u>2,505,628.26</u>	<u>2,524,479.72</u>
Capital Fund:		
Encumbrances Payable	769,032.44	22,760.00
Interfunds:		
Due to Utility Operating Fund		
Bond Anticipation Notes Payable	-	-
Serial Bonds Payable	3,265,000.00	3,425,000.00
Improvement Authorizations:		
Funded	1,427,823.48	2,309,118.48
Unfunded	-	-
Reserve for Amortization	6,351,002.00	6,191,002.00
Deferred Reserve for Amortization	48,700.00	48,700.00
Fund Balance	-	-
	<u>11,861,557.92</u>	<u>11,996,580.48</u>
Total Capital Fund	<u>11,861,557.92</u>	<u>11,996,580.48</u>
	<u>\$ 14,367,186.18</u>	<u>14,521,060.20</u>

There were bonds and notes authorized but not issued at December 31 (D - 15)

2019	42,540.77
2020	42,540.77

See accompanying Notes to Financial Statements - Regulatory Basis

**WATER AND SEWER UTILITY FUND
COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES
IN FUND BALANCE - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

	<u>2020</u>	<u>2019</u>
Revenue and Other Income Realized		
Fund Balance	\$ -	56,000.00
Water & Sewer Rents	1,127,089.09	929,930.22
Miscellaneous Revenue Anticipated	-	-
Miscellaneous Revenue Not Anticipated	61,309.52	34,315.03
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	37,835.55	18,376.04
Total Income	<u>1,226,234.16</u>	<u>1,038,621.29</u>
Expenditures		
Operations	695,000.00	686,700.00
Debt Service	252,017.78	141,045.72
Deferred Charges and Statutory Expenditures	32,000.00	32,000.00
Surplus (General Budget)	105,175.00	81,675.00
Total Expenditures	<u>1,084,192.78</u>	<u>941,420.72</u>
Excess/(Deficit) in Revenue	<u>142,041.38</u>	<u>97,200.57</u>
Adjustments to Income before Fund Balance:		
None		
Total Adjustments	<u>-</u>	<u>-</u>
Excess in Operations	<u>142,041.38</u>	<u>97,200.57</u>
Fund Balance January 1	<u>146,712.09</u>	<u>105,511.52</u>
	288,753.47	202,712.09
Decreased by:		
Utilization as Anticipated Revenue	-	56,000.00
Fund Balance December 31	<u>\$ 288,753.47</u>	<u>146,712.09</u>

See accompanying Notes to Financial Statements - Regulatory Basis

**WATER AND SEWER UTILITY CAPITAL FUND
COMPARATIVE STATEMENT OF FUND BALANCE -
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31,**

	2020	2019
Beginning Balance January 1	\$ -	-
Increased by:		
None		
Decreased by:		
None		
Ending Balance December 31	\$ -	-

See accompanying Notes to Financial Statements - Regulatory Basis

**WATER AND SEWER UTILITY OPERATING FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Anticipated Budget	Realized	Excess or (Deficit)
Surplus Anticipated	\$ -	-	-
Water Rents	418,275.00	445,335.68	27,060.68
Sewer Rents	668,900.00	681,753.41	12,853.41
Miscellaneous Revenue Not Anticipated		61,309.52	61,309.52
	<u>\$ 1,087,175.00</u>	<u>1,188,398.61</u>	<u>101,223.61</u>

Analysis of Realized Revenue:

Consumer Accounts Receivable:

Current Collections	1,116,677.06
Prepayments & Overpayments Applied	10,412.03
	<u>1,127,089.09</u>

Miscellaneous Revenue Not Anticipated

Bank Interest	27,521.31
Hydrants	1,100.00
Shut Off Fees	750.00
Disconnection Fees	6,075.00
Water Meters	14,353.00
Miscellaneous	11,510.21
	<u>61,309.52</u>

See accompanying Notes to Financial Statements - Regulatory Basis

**WATER AND SEWER UTILITY FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Appropriations		Expended		(Over expended) Unexpended Balance Cancelled
	Budget	Budget After Modifications	Paid or Charged	Encumbered Reserved	
Operations:					
Salaries and Wages	\$ 320,000.00	320,000.00	319,541.20	458.80	
Other Expenses	375,000.00	375,000.00	355,282.00	8,681.27	11,036.73
	<u>695,000.00</u>	<u>695,000.00</u>	<u>674,823.20</u>	<u>11,495.53</u>	<u>-</u>
Debt Service:					
Payment of Bond Principal	160,000.00	160,000.00	160,000.00	-	
Payment of BANs & Capital Notes		-			-
Interest on Bonds	95,000.00	95,000.00	92,017.78		2,982.22
Interest On Notes		-			-
	<u>255,000.00</u>	<u>255,000.00</u>	<u>252,017.78</u>	<u>-</u>	<u>2,982.22</u>
Deferred Charges and Statutory Expenditures:					
Unemployment	2,000.00	2,000.00		2,000.00	
Social Security System	30,000.00	30,000.00	24,444.90	5,555.10	
	<u>32,000.00</u>	<u>32,000.00</u>	<u>24,444.90</u>	<u>7,555.10</u>	<u>-</u>
	<u>105,175.00</u>	<u>105,175.00</u>	<u>105,175.00</u>	<u>-</u>	<u>-</u>
Surplus (General Budget)	\$ <u>1,087,175.00</u>	<u>1,087,175.00</u>	<u>1,056,460.88</u>	<u>8,681.27</u>	<u>2,982.22</u>

See accompanying Notes to Financial Statements - Regulatory Basis

EXHIBIT - E
GENERAL FIXED ASSET ACCOUNT GROUP

**GENERAL FIXED ASSET ACCOUNT GROUP
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

<u>ASSETS</u>	<u>2020</u>	<u>2019</u>
Land Buildings and Improvements	\$ 5,807,694.85	5,750,815.26
Machinery and Equipment	5,392,254.15	5,080,779.12
	<u>11,199,949.00</u>	<u>10,831,594.38</u>
 <u>LIABILITIES, RESERVES AND FUND BALANCE</u>		
Investment in General Fixed Assets	\$ <u>11,199,949.00</u>	<u>10,831,594.38</u>

See accompanying Notes to Financial Statements - Regulatory Basis

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**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Except as noted below, the financial statements of the Borough of Longport include every board, body, office or commission supported and maintained wholly or in part by funds appropriated by the Borough of Longport, as required by N.J.S. 40A:5-5.

Component units are legally separate organizations for which the entity is financially accountable. The entity is financially accountable for an organization if the entity appoints a voting majority of the organization's governing board and (1) the entity is able to significantly influence the programs or services performed or provided by the organization; or (2) the entity is legally entitled to or can otherwise access the organization's resources; the entity is legally obligated or has otherwise assumed the responsibility to finance the deficits of or provide financial support to the organization; or the entity is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the entity in that the entity approves the budget, the issuance of debt or the levying of taxes. The entity has no component units.

B. Description of Funds

The accounting policies of the Borough of Longport conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with the respect to public funds. Under this method of accounting, the Borough of Longport accounts for its financial transactions through the following separate funds:

Current Fund -- resources and expenditures for governmental operations of a general nature, including Federal and State Grant Funds.

Trust Funds -- receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund -- receipt and disbursement of funds for the acquisition of general facilities, other than those acquired in the Current Fund.

Water and Sewer Operating and Capital Funds -- account for the operations of the sewer utility and acquisition of water and sewer capital facilities other than those acquired in the Current and General Capital Funds.

General Fixed Assets Account Group -- All fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the general fixed assets account group, rather than in governmental funds.

C. Basis of Accounting

The accounting principles and practices prescribed for municipalities by the State of New Jersey differ in certain respects from generally accepted accounting principles applicable to local governmental units. The more significant policies in New Jersey follow.

A modified accrual basis of accounting is followed with minor exceptions.

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Revenues -- are recorded as received in cash except for certain amounts, which are due from other governmental units. Receipts from Federal and State grants are realized as revenue when anticipated in the entity budget. Receivables for property taxes are recorded with offsetting reserves on the balance sheet of the entity's Current Fund, in addition the receivables for utility billings are recorded with offsetting reserves in the Utility Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due to the entity which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

Expenditures -- are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with the Encumbrance Accounting System. Outstanding encumbrances at December 31 are reported as a cash liability in the financial statements. Appropriation reserves covering unencumbered appropriation balances are automatically created at December 31st of each year and recorded as liabilities, except for amounts which may be canceled by the Governing Body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Appropriations for principal payments on outstanding general capital bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis; interest on utility capital indebtedness is on the accrual basis. Compensated absences are treated on a pay as you go basis with no amount charged to operations in the year incurred.

Foreclosed Property -- Foreclosed property is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved.

Interfunds -- Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

Inventories of Supplies - The cost of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The cost of inventories is not included on the various balance sheets.

General Fixed Assets -- The entity has developed a fixed assets accounting and reporting system, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles.

As required by New Jersey Statutes, foreclosed property is reported in the current operating fund of the municipality.

Fixed assets used in governmental operations (general fixed assets) are accounted for in the General Fixed Assets Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available except for land which is valued at estimated market value on the date of acquisition. Expenditures for long lived assets with an original cost in excess of \$2,000.00 are capitalized. No depreciation has been provided for in the financial statements.

Expenditures for construction in progress are recorded in the Capital funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Property and equipment purchased by the Sewer Utility Fund are recorded in the capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not purport to represent reproduction costs or current value. Contributions in aid of construction are not capitalized. The balance in the Reserve for Amortization and Deferred Reserve for Amortization accounts in the utility capital fund represents charges to operations for the costs of acquisitions of property, equipment and improvements. The utility does not record depreciation on fixed assets.

Levy of Taxes -- The County Board of Taxation certifies the tax levy of the municipality each year. The tax levy is based on the assessed valuation of taxable property within the municipality. Taxes are payable on the first day of February, May, August, and November. Any taxes that have not been paid by 11th day of the 11th month in the fiscal year levied are subject to being included in the tax sale and the lien enforced by selling the property in accordance with NJSA 54:5 et. seq.

The municipality is responsible for remitting 100% of the school and county taxes to the respective agency. The loss for delinquent or uncollectible accounts is borne by the municipality and not the school district or county.

Interest on Delinquent Taxes – It is the policy of the Borough of Longport to collect interest for the nonpayment of taxes or assessments on or before the date when they would become delinquent. The Tax Collector is authorized to charge eight percent (8%) per annum on the first \$1,500.00 of taxes becoming delinquent after due date and eighteen percent (18%) per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of six percent (6%) shall be charged against the delinquency. There is a ten-day grace period.

Levy of Utility Charges – The entity operates a sewer utility fund. Rates are determined by ordinance and changed as necessary. Sewer charges are based on flat fees and usage based on the type of entity. Charges are billed annually and due in quarterly installments on January 1, April 1, July 1 and October 1.

Interest on Delinquent Utility Charges -- It is the policy of the entity to collect interest for the nonpayment of utility charges on or before the date when they would become delinquent. The Utility Collector is authorized to charge one and one half percent (1.5%) per month on charges becoming delinquent after due date. There is a ten-day grace period.

Capitalization of Interest -- It is the policy of the Borough of Longport to treat interest on projects as a current expense and the interest is included in both the current and utility operating budgets.

Use of Estimates -- The preparation of financial statements in conformity with generally accepted accounting principles or the statutory basis of accounting requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

D. Required Financial Statements

The State of New Jersey requires the following financial statements to be presented for each fund on the regulatory basis of accounting: Balance Sheet, Statement of Operations and Changes in Fund Balance, Statement of Revenue and Statement of Expenditures. These statements differ from those presented under Generally Accepted Accounting Principles, which requires a Statement of Net Position and Statement of Activities in addition to the fund financial statements.

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

E. Comparative Data

Comparative total data for the prior year has been presented in the accompanying Balance Sheets and Statement of Operations in order to provide an understanding of changes in the entity's financial position. However, comparative (i.e., presentation of prior year totals by fund type) data have not been presented in the Statement of Revenue-Regulatory Basis and Statement of Expenditures-Regulatory Basis since their inclusion would make the statements unduly complex and difficult to read.

F. Recent Accounting Pronouncements Not Yet Effective

In May 2019, the Governmental Accounting Standards Board (GASB) issued Statement No. 91, "Conduit Debt Obligations". This statement is effective for fiscal periods beginning after December 15, 2020, will not have any effect on the Township's financial reporting.

In January 2020, the Governmental Accounting Standards Board (GASB) issued Statement No. 92, "Omnibus 2020". This statement is effective for fiscal periods beginning after June 15, 2020, with the exception of the provisions affecting GASB 87 which is effective upon issuance, will not have any effect on the Township's financial reporting.

In March 2020, the Governmental Accounting Standards Board (GASB) issued Statement No. 93, "Replacement of Interbank Offered Rates". This statement is effective for fiscal periods beginning after June 15, 2020, will not have any effect on the Township's financial reporting.

In March 2020, the Governmental Accounting Standards Board (GASB) issued Statement No. 94, "Public-Private Partnerships and Availability Payment Arrangements". This statement is effective for fiscal periods beginning after June 15, 2022, will not have any effect on the Township's financial reporting.

In May 2020, the Governmental Accounting Standards Board (GASB) issued Statement No. 96, "Subscription-Based Information Technology Arrangements". This statement is effective for fiscal periods beginning after June 15, 2022 and will not have any effect on the Township's financial reporting.

In June 2020, the Governmental Accounting Standards Board (GASB) issued Statement No. 97, "Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans – an amendment of GASB Statements No. 14 and No. 84, and a supersession of GASB Statement No. 32". This statement is effective for fiscal periods beginning after June 15, 2021 and will not have any effect on the Borough's financial reporting.

Note 2: BUDGETARY INFORMATION

Under New Jersey State Statutes, the annual budget is required to be a balanced cash basis document. To accomplish this, the municipality is required to establish a reserve for uncollected taxes. The 2020 and 2019 statutory budgets included a reserve for uncollected taxes in the amount of \$402,274.38 and \$410,708.28. To balance the budget, the municipality is required to show a budgeted fund balance. The amount of fund balance budgeted to balance the 2020 and 2019 statutory budgets was \$1,070,000.00 and \$975,000.00. In addition, the entity operates a self-liquidating water and sewer utility. Under New Jersey Statutes a separate budget for the utility must be adopted concurrently with the operating budget of the entity. The utility budget must be a balanced cash basis budget with fund balance being used to balance the budget. The amount of fund balance budgeted to balance the 2020 and 2019 statutory budgets was \$0.00 and \$56,000.00.

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

The Chief Financial Officer has the discretion of approving intra department budgetary transfers throughout the year. Inter department transfers are not permitted prior to November 1. After November 1 these transfers can be made in the form of a resolution and approved by The Borough's Governing Body. The following significant budget transfers were approved in the 2020 and 2019 calendar years:

<u>Budget Category</u>	<u>2020</u>	<u>2019</u>
<u>Current Fund:</u>		
Salaries and Wages		
General Administration	\$ 4,000.00	(4,000.00)
Mayor and Commissioners		100.00
Collection of Taxes	2,700.00	100.00
Police		(55,000.00)
Fire		2,500.00
Municipal Clerk	(15,600.00)	1,500.00
Beach Guards	40,000.00	1,500.00
Parks and Recreation	(13,950.00)	
Other Expenses		
Data Processing		1,000.00
Police	20,000.00	55,000.00
Public Buildings		5,500.00
Fire	2,000.00	
Beach Guards	(5,000.00)	
Legal Services	(50,000.00)	(8,200.00)
Social Security System	3,000.00	
Police and Firemen's Retirement System	6,200.00	
Unemployment Compensation	(3,000.00)	

<u>Budget Category</u>	<u>2020</u>	<u>2019</u>
<u>Water & Sewer Utility Fund:</u>		
	None	None

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

Note 2: BUDGETARY INFORMATION-Continued

NJSA 40A:4-87 permits special items of revenue and appropriations to be inserted into the annual budget when the item has been made available by any public or private funding source and the item was not determined at the time of budget adoption. During 2020 and 2019, the following significant budget insertions were approved:

<u>Budget Category</u>	<u>2020</u>	<u>2019</u>
Clean Communities Program	\$ 7,906.01	8,768.20
FEMA Mitigation Grant	22,500.00	
Optional Safety Incentive Grant	2,250.00	
NJDOT FY 2020	201,575.00	
Total	\$ <u>234,231.01</u>	<u>8,768.20</u>

The entity may make emergency appropriations, after the adoption of the budget, for a purpose which was not foreseen at the time the budget was adopted or for which adequate provision was not made therein. This type of appropriation shall be made to meet a pressing need for public expenditure to protect or promote the public health, safety, morals or welfare or to provide temporary housing or public assistance prior to the next succeeding fiscal year. Emergency appropriations, except those classified as a special emergency, must be raised in the budgets of the succeeding year. There were no Regular Emergency Appropriations authorized in 2020. Special emergency appropriations are permitted to be raised in the budgets of the succeeding three or five years. The entity did not approve any special emergencies in 2020.

Note 3: INVESTMENTS

As of December 31, 2020 and 2019, the municipality held no investments.

Note 4: CASH

Custodial Credit Risk – Deposits. Custodial credit risk is the risk that in the event of a bank failure, the government’s deposits may not be returned to it. The municipality’s policy is based on New Jersey Statutes requiring cash be deposited only in New Jersey based banking institutions that participate in the New Jersey Governmental Depository Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes 40A:5-15.1(a) that are treated as cash equivalents. Under the act, all demand deposits are covered by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the municipality in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds such as salary withholdings, bail funds or funds that may pass to the municipality relative to the happening of a future condition. As of December 31, 2020 and 2019, \$776,160.15 and \$758,174.16 of the municipality’s bank balances of \$10,986,783.23 and \$11,682,037.51 were exposed to custodial credit risk.

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

Note 5: FIXED ASSETS

The following schedules are a summarization of the changes in general fixed assets for the calendar years ended December 31, 2020 and 2019:

	Balance 12/31/2018	Additions	Retirements/ Adjustments	Balance 12/31/2019
Land Buildings & Improvements	\$ 4,486,122.26	1,264,693.00		5,750,815.26
Machinery & Equipment	4,692,751.35	462,054.63	74,026.86	5,080,779.12
	<u>\$ 9,178,873.61</u>	<u>1,726,747.63</u>	<u>74,026.86</u>	<u>10,831,594.38</u>
	Balance 12/31/2019	Additions	Retirements/ Adjustments	Balance 12/31/2020
Land Buildings & Improvements	\$ 5,750,815.26	56,879.59		5,807,694.85
Machinery & Equipment	5,080,779.12	403,479.80	92,004.77	5,392,254.15
	<u>\$ 10,831,594.38</u>	<u>460,359.39</u>	<u>92,004.77</u>	<u>11,199,949.00</u>

Note 6: SHORT-TERM OBLIGATIONS

The following schedules are a summarization of the changes in short – term debt for the calendar years ended December 31, 2020 and 2019:

	Balance 12/31/19	Issued	Retired	Balance 12/31/20
Bond Anticipation				
General Capital	-			-
Sewer Utility Capital	-			-
Total	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>

As of December 31, 2020, the Borough has authorized but not issued bonds in the amount of \$0.00 and \$42,540.77 in the General Capital Fund and Water Sewer Utility Capital Funds respectively.

	Balance 12/31/18	Issued	Retired	Balance 12/31/19
Bond Anticipation				
General Capital	3,772,500.00		3,772,500.00	-
Sewer Utility Capital	365,000.00		365,000.00	-
Total	<u>\$ 4,137,500.00</u>	<u>-</u>	<u>4,137,500.00</u>	<u>-</u>

The General Capital Bond Anticipation Note totaling \$3,772,500.00 was issued on January 26, 2018 for \$3,772,500.00 and is due and payable on January 26, 2019 with interest at 2% per annum.

The Utility Capital Bond Anticipation Note totaling \$365,000.00 was issued on January 26, 2018 for \$365,000.00 and was due and payable on January 26, 2019 with interest at 2% per annum.

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

Note 6: SHORT-TERM OBLIGATIONS- Continued

As of December 31, 2019, the Borough has authorized but not issued bonds in the amount of \$0.00 and \$42,540.77 in the General Capital Fund and Water Sewer Utility Capital Funds respectively.

Note 7: LONG TERM DEBT

Long-term debt as of December 31, 2019 and 2020 consisted of the following:

	Balance 12/31/18	Issued	Retired	Balance 12/31/19	Amounts Due Within One Year
Bonds and Loans payable:					
General	\$ 5,437,956.00	5,315,000.00	637,956.00	10,115,000.00	870,000.00
Utility	875,000.00	2,625,000.00	75,000.00	3,425,000.00	160,000.00
Total	<u>6,312,956.00</u>	<u>7,940,000.00</u>	<u>712,956.00</u>	<u>13,540,000.00</u>	<u>1,030,000.00</u>
Compensated Absences Payable	<u>381,021.89</u>	<u>43,112.86</u>	<u>19,215.39</u>	<u>404,919.36</u>	<u>-</u>
Total long-term liabilities	<u>\$ 6,693,977.89</u>	<u>7,983,112.86</u>	<u>732,171.39</u>	<u>13,944,919.36</u>	<u>1,030,000.00</u>

	Balance 12/31/19	Issued	Retired	Balance 12/31/20	Amounts Due Within One Year
Bonds and Loans payable:					
General	\$ 10,115,000.00		870,000.00	9,245,000.00	870,000.00
Utility	3,425,000.00		160,000.00	3,265,000.00	165,000.00
Total	<u>13,540,000.00</u>	<u>-</u>	<u>1,030,000.00</u>	<u>12,510,000.00</u>	<u>1,035,000.00</u>
Compensated Absences Payable	<u>404,919.36</u>	<u>49,688.46</u>		<u>454,607.82</u>	
Total long-term liabilities	<u>\$ 13,944,919.36</u>	<u>49,688.46</u>	<u>1,030,000.00</u>	<u>12,964,607.82</u>	<u>1,035,000.00</u>

Outstanding bonds whose principal and interest are paid from the Current Fund Budget of the Borough:

At December 31, 2020, bonds and loans payable in the General Capital Fund consisted of the following individual issues:

\$7,075,000.00 General Improvement Bonds dated January 29, 2014, due in annual installments through January 15, 2029, bearing interest at various rates from 3.00% to 4.00% per annum. The balance remaining as of December 31, 2020, is \$4,330,000.00.

\$5,315,000.00 General Improvement Bonds dated July 23, 2019, due in annual installments through July 15, 2032, bearing interest at various rates from 2.00% to 4.00% per annum. The balance remaining as of December 31, 2020, is \$4,915,000.00.

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

Note 7: LONG TERM DEBT- Continued

Outstanding bonds whose principal and interest are paid from the Water and Sewer Utility Operating Fund of the Borough:

\$1,175,000.00 Water & Sewer Utility Bonds dated January 29, 2014, due in annual installments through January 15, 2029, bearing interest at various rates from 3.00% to 4.00% per annum. The balance remaining as of December 31, 2020, is \$720,000.00.

\$2,625,000.00 Water & Sewer Utility Bonds dated July 23, 2019, due in annual installments through July 15, 2032, bearing interest at various rates from 2.00% to 4.00% per annum. The balance remaining as of December 31, 2020, is \$2,545,000.00.

Schedule of Annual Debt Service for Principal and Interest for Bonded Debt and Issued and Outstanding

Year	General Fund		Sewer Utility Fund	
	Principal	Interest	Principal	Interest
2021	\$ 870,000.00	251,556.26	165,000.00	91,762.50
2022	870,000.00	229,456.26	165,000.00	87,662.50
2023	870,000.00	207,356.26	170,000.00	83,562.50
2024	875,000.00	185,256.26	175,000.00	79,362.50
2025 - 2029	4,515,000.00	531,262.54	1,000,000.00	316,125.00
2030 - 2038	1,245,000.00	74,700.00	1,590,000.00	263,700.00
	<u>\$ 9,245,000.00</u>	<u>1,479,587.58</u>	<u>3,265,000.00</u>	<u>922,175.00</u>

As of December 31, 2020 the carrying value of the above bonds and notes approximates the fair value of the bonds. No interest was charged to capital projects during the year and the total interest charged to the current budget was \$270,618.34 and to the utility budget was \$92,017.78.

<u>Summary of Municipal Debt</u>	<u>Year 2020</u>	<u>Year 2019</u>	<u>Year 2018</u>
<u>Issued:</u>			
General - Bonds and Notes	\$ 9,245,000.00	10,115,000.00	9,210,456.00
Water & Sewer Utility - Bonds and Notes	3,265,000.00	3,425,000.00	1,240,000.00
Total Issued	<u>12,510,000.00</u>	<u>13,540,000.00</u>	<u>10,450,456.00</u>
<u>Authorized but not issued:</u>			
General - Bonds and Notes			425.00
Water & Sewer Utility - Bonds and Notes	42,540.77	42,540.77	167,540.77
Total Authorized But Not Issued	42,540.77	42,540.77	167,965.77
Total Bonds & Notes Issued and Authorized But Not Issued	<u>\$ 12,552,540.77</u>	<u>13,582,540.77</u>	<u>10,618,421.77</u>

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

Note 7: LONG TERM DEBT - Continued

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 0.437%.

	Gross Debt	Deductions	Net Debt
Water & Sewer Utility Debt	\$ 3,307,540.77	3,307,540.77	-
General Debt	9,245,000.00	602,984.73	8,642,015.27
	<u>\$ 12,552,540.77</u>	<u>3,910,525.50</u>	<u>8,642,015.27</u>

Net Debt \$8,642,015.27 ÷ Equalized Valuation Basis per N.J.S.A. 40A:2-2 as amended, \$1,976,489,654.67= 0.437%.

Borrowing Power Under N.J.S.A. 40A:2-6 as Amended

3 1/2 % of Equalized Valuation Basis (Municipal)	\$ 69,177,137.91
Net Debt	8,642,015.27
Remaining Borrowing Power	<u>\$ 60,535,122.64</u>

Note 8: FUND BALANCES APPROPRIATED

Fund balances at December 31, 2020 and 2019, which were appropriated and included as anticipated revenue in their own respective funds for the year ending December 31, 2020 and 2019 were as follows:

	Year	Balance December 31st	Utilized in Budget of Succeeding Year	Percent Utilized
Current Fund	2020	\$ 2,561,148.58	1,310,000.00	51.15%
	2019	2,576,349.79	1,070,000.00	41.53%
Water and Sewer Utility Fund	2020	\$ 288,753.47	8,762.50	3.03%
	2019	146,712.09	-	0.00%

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

Note 9: SCHOOL TAXES

Local District School Tax in the amounts of \$1,601,690.00 and \$1,473,652.00 have been raised for the 2020 and 2019 calendar years and have been remitted or due to the school district. Local District School Taxes have been raised and a liability not greater than 50% of the levy has been deferred as allowed by statute, resulting in the school tax payable set forth in the Current Fund liabilities as follows:

	12/31/2020	12/31/2019
Balance of Tax	\$ 767,620.69	\$ 710,714.88
Deferred	487,682.50	487,682.50
Tax Payable	<u>\$ 279,938.19</u>	<u>\$ 223,032.38</u>

Note 10: TAXES COLLECTED IN ADVANCE

Taxes collected in advance are recorded as cash liabilities in the financial statements. Following is a comparison of the liability for the previous two years:

	Balance 12/31/20	Balance 12/31/19
Prepaid Taxes	<u>\$ 398,086.44</u>	<u>\$ 498,836.71</u>
Cash Liability for Taxes Collected in Advance	<u>\$ 398,086.44</u>	<u>\$ 498,836.71</u>

Note 11: PENSION FUNDS

Description of Plans

Substantially all of the entity's employees participate in the Public Employees' Retirement System (PERS) and Police and Fireman's Retirement System (PFRS) cost sharing multiple-employer defined benefit pension plans which have been established by State Statute and are administered by the New Jersey Division of Pensions and Benefits (Division). According to the State of New Jersey Administrative Code, all obligations of the System will be assumed by the State of New Jersey should the system terminate. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the systems. This report may be obtained by writing to the Division of Pension and Benefits, PO Box 295, Trenton, New Jersey 08625 or the report can be accessed on the internet at - <http://www.state.nj.us/treasury/pensions/annrpts.shtml>.

Public Employees' Retirement System

The Public Employees' Retirement System was established in January, 1955 under the provisions of N.J.S.A. 43:15A to provide retirement, death, disability and medical benefits to certain qualified members. The PERS is a cost-sharing multiple-employer plan. Membership is mandatory for substantially all full time employees of the State or any county, municipality, school district or public agency provided the employee is not required to be a member of another State-administered retirement system.

Police and Fireman's Retirement System

The contribution policy for the Police and Fireman's Retirement System (PFRS) is set by N.J.S.A. 43:16 and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. PFRS provides for employee

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

Note 11: PENSION FUNDS- Continued

contributions of 10.0% of employees' annual compensation, as defined. Employers are required to contribute to an actuarially determined rate.

Funding Policy

The contribution policy is set by N.J.S.A. 43:15A, Chapter 62, P.L. of 1994, Chapter 115, P.L. of 1997 and N.J.S.A. 18:66, and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. PERS provided for employee contributions of 7.50% of employee's annual compensation, as defined. Employers are required to contribute to an actuarially determined rate in PERS. The entity's contributions to PERS for the years ended December 31, 2020, 2019, and 2018 were \$153,735.00, \$168,489.00 and \$152,216.16.

The contribution policy for the PFRS is set by N.J.S.A. 43:16 and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. PFRS provides for employee contributions of 10.0% of employees' annual compensation, as defined. Employers are required to contribute at an actuarially determined rate. The entity's contributions to PFRS for the years ended December 31, 2020, 2019, and 2018 were \$331,224.00, \$332,940.00, and \$291,480.00.

The total payroll for the year ended December 31, 2020, 2019 and 2018 was \$3,166,335.71, \$2,900,030.43 and \$2,258,218.00. Payroll covered by PFRS was \$1,163,376.00, \$1,163,035.00 and \$1,125,366.00. Payroll covered by PERS was \$1,113,925.00, \$1,112,875.00 and \$1,132,852.00.

Significant Legislation

Chapter 78, P.L. 2011, effective June 28, 2011 made various changes to the manner in which the Public Employees' Retirement System (PERS) and the Police and Firemen's Retirement System (PFRS) operate and to the benefit provisions of those systems.

Chapter 78's provisions impacting employee pension and health benefits include:

- New members of the PERS hired on or after June 28, 2011 (Tier 5 members) will need 30 years of creditable service and age 65 for receipt of the early retirement benefit without a reduction of $\frac{1}{4}$ of 1% for each month that the member is under age 65.
- The eligibility age to qualify for a service retirement in the PERS is increased from age 63 to 65 for Tier 5 members.
- The annual benefit under special retirement for new PFRS members enrolled after June 28, 2011 (Tier 3 members), will be 60% instead of 65% of the member's final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years.
- Increases in active member contribution rates. PERS active member rates increase from 5.5% of annual compensation to 6.5% plus an additional 1% phased-in over 7 years; PFRS active member rate increase from 8.5% to 10%. For fiscal year 2013, the member contribution rates increased in October 2011. The phase-in of the additional incremental member contribution rates for PERS members will take place in July of each subsequent fiscal year.
- The payment of automatic cost-of-living adjustment (COLA) additional increases to current and future retirees and beneficiaries is suspended until reactivated as permitted by this law.
- New employee contribution requirements towards the cost of employer-provided health benefit coverage. Employees are required to contribute a certain percentage of the cost of coverage. The rate of contribution is determined based on the employee's annual salary and the selected level of coverage. The increased employee contributions will be phased in over a 4-year period for those employed prior to Chapter 78's effective date with a minimum contribution required to be at least 1.5% of salary.

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

Note 11: PENSION FUNDS- Continued

- In addition, this new legislation changes the method for amortizing the pension systems' unfunded accrued liability (from a level percent of pay method to a level dollar of pay).

Chapter 1, P.L. 2010, effective May 21, 2010, made a number of changes to the State-administered retirement systems concerning eligibility, the retirement allowance formula, the definition of compensation, the positions eligible for service credit, the non-forfeitable right to a pension, the prosecutor's part of the PERS, special retirement under the PFRS, and employer contributions to the retirement systems.

Also, Chapter 1, P.L. 2010 changed the membership eligibility criteria for new members of PERS from the amount of annual compensation to the number of hours worked weekly. Also, it returned the benefit multiplier for new members of PERS to 1/60th from 1/55th, and it provided that new members of PERS have the retirement allowance calculated using the average annual compensation for the last five years of service instead of the last three years of service. New members of PERS will no longer receive pension service credit from more than one employer. Pension service credit will be earned for the highest paid position only. For new members of the PFRS, the law capped the maximum compensation that can be used to calculate a pension from these plans at the annual wage contribution base for social security, and requires the pension to be calculated using a three year average annual compensation instead of the last year's salary. This law also closed the Prosecutors Part of the PERS to new members and repealed the law for new members that provided a non-forfeitable right to receive a pension based on the laws of the retirement system in place at the time 5 years of pension service credit is attained. The law also requires the State to make its full pension contribution, defined a 1/7th of the required amount, beginning in fiscal years 2012.

Chapter 3, P.L. 2010, effective May 21, 2010, replaced the accidental and ordinary disability retirement for new members of the PERS with disability insurance coverage similar to that provided by the State to individuals enrolled in the State's Defined Contribution Retirement Program.

Chapter 92, P.L. 2007 implemented certain recommendations contained in the December 1, 2006 report of the Joint Legislative Governing Body on Public Employee Benefits Reform; established a DCRP for elected and certain appointed officials, effective July 1, 2007; the new pension loan interest rate became 4.69% per year, and an \$8.00 processing fee per loan was charged, effective January 1, 2008. The legislation also removed language from existing law that permits the State Treasurer to reduce employer pension contributions needed to fund the Funds and Systems when excess assets are available.

Note 12: PENSION LIABILITIES

In 2012, the Governmental Accounting Standards Board issued GASB statement 68. This statement is effective for fiscal years beginning after June 15, 2014. This statement changes the method of reporting the municipality's pension liabilities. However, due to the fact that the municipality reports on the regulatory basis of accounting, no financial statement impact will be recognized.

The following represents the municipality's pension liabilities as June 30, 2019:

Public Employees' Retirement System

The Municipality has a liability of \$2,835,612.00 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018 that was rolled forward to June 30, 2019. The Municipality's proportion of the net pension liability was based on a projection of the Municipality's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2019, the Municipality's proportion would be 0.01573724110%, which would be a decrease of 6.71% from its proportion measured as of June 30, 2018.

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

Note 12: PENSION LIABILITIES- Continued

For the year ended December 31, 2019, the Municipality would have recognized pension expense of \$181,187.00. At December 31, 2019, the Municipality would report deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected & actual experience	\$ 50,896.00	\$ (12,526.00)
Changes of assumptions	283,146.00	(984,232.00)
Changes in proportion	266,200.00	(418,271.00)
Net difference between projected and actual earnings on pension plan investments		(44,761.00)
Total	<u>\$ 600,242.00</u>	<u>\$ (1,459,790.00)</u>

Amounts that would be reported as deferred outflows of resources and deferred inflows of resources related to pensions would be recognized in pension expense as follows:

Year ended June 30,	
2019	(99,479.28)
2020	(322,708.97)
2021	(288,160.31)
2022	(135,306.11)
2023	(13,893.32)
Total	<u>\$ (859,548.00)</u>

Actuarial Assumptions

The total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019. This actuarial valuation used the following assumptions, applied to all periods in the measurement:

Inflation rate	
Price	2.75%
Wage	3.25%
Salary increases:	
Through 2026	2.00% – 6.00% (based on years of service)
Thereafter	3.00% - 7.00% (based on years of service)
Investment rate of return:	7.00%

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

Note 12: PENSION LIABILITIES- Continued

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 200 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disable retirees were base on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on generational basis. Mortality improvement is based on Scale MP-2019.

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018.

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2019 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Risk mitigation strategies	3.00%	4.67%
Cash equivalents	5.00%	2.00%
U.S. Treasuries	5.00%	2.68%
Investment grade credit	10.00%	4.25%
High yield	2.00%	5.37%
Private credit	6.00%	7.92%
Real assets	2.50%	9.31%
Real estate	7.50%	8.33%
US equity	28.00%	8.26%
Non-U.S. developed markets equity	12.50%	9.00%
Emerging markets equity	6.50%	11.37%
Private equity	12.00%	10.85%

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

Note 12: PENSION LIABILITIES- Continued

Discount Rate

The discount rate used to measure the total pension liability was 6.28% as of June 30, 2019. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.50% as of June 30, 2019, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on 70% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2057. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2057 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Municipality's proportionate share of the net pension liability to changes in the discount rate.

The following presents the Municipality's proportionate share of the net pension liability calculated using the discount rate of 6.28%, as well as what the Municipality's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (5.28%) or 1-percentage point higher (7.28%) than the current rate:

	1% Decrease (5.28%)	Current Discount Rate (6.28%)	1% Increase (7.28%)
Municipality's proportionate share of the net pension liability	\$ 3,403,204.60	2,835,612.00	2,357,890.63

Pension plan fiduciary net position.

Detailed information about the pension plan's fiduciary net position is available in the separately issued PERS financial report.

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

Note 12: PENSION LIABILITIES- Continued

Police and Firemen's Retirement System

The Municipality has a liability of \$4,012,887.00 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as July 1, 2018 that was rolled forward to June 30, 2019. The Municipality's proportion of the net pension liability was based on a projection of the Municipality's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2019, the Municipality's proportion would be 0.03279086480%, which would be a decrease of 3.71% from its proportion measured as of June 30, 2018.

For the year ended December 31, 2019, the Municipality would have recognized pension expense of \$220,443.00. At December 31, 2019, the Municipality would have reported deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected & actual experience	\$ 33,874.00	\$ (25,406.00)
Changes of assumptions	137,503.00	(1,296,928.00)
Changes in proportion	187,663.00	(440,104.00)
Net difference between projected and actual earnings on pension plan investments		(54,373.00)
Total	<u>\$ 359,040.00</u>	<u>\$ (1,816,811.00)</u>

Amounts that would be reported as deferred outflows of resources and deferred inflows of resources related to pensions would be recognized in pension expense as follows:

<u>Year ended June 30,</u>	
2018	(254,438.93)
2019	(534,107.78)
2020	(378,260.22)
2021	(186,456.56)
2022	(104,507.50)
Total	<u>\$ (1,457,771.00)</u>

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

Note 12: PENSION LIABILITIES- Continued

Actuarial Assumptions

The total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation of July 1, 2018, which was rolled forward to June 30, 2019. This actuarial valuation used the following assumptions, applied to all periods in the measurement:

Inflation rate	
Price	2.75%
Wage	3.25%
Salary increases:	
Through all future years	3.25% - 15.25% (based on years of service)
Investment rate of return:	7.00%

Pre-retirement mortality rates were based on the Pub-2010 Safety Employee mortality table with a 105.6% adjustment for males and 102.5% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 Safety Retiree Below-Median Income Weighted mortality table with a 96.7% adjustment for males and 96.0% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For beneficiaries (contingent annuitants), the Pub-2010 General Retiree Below-Median Income Weighted mortality table was used, unadjusted, and with future improvement from the base year of 2010 on a generational basis. Disability rates were based on the Pub-2010 Safety Disabled Retiree mortality table with a 152% adjustment for males and 109/3% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2013 to June 30, 2018.

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2019 are summarized in the following table:

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

Note 12: PENSION LIABILITIES- Continued

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk mitigation strategies	3.00%	4.67%
Cash equivalents	5.00%	2.00%
U.S. Treasuries	5.00%	2.68%
Investment grade credit	10.00%	4.25%
High yield	2.00%	5.37%
Private credit	6.00%	7.92%
Real assets	2.50%	9.31%
Real estate	7.50%	8.33%
US equity	28.00%	8.26%
Non-U.S. developed markets equity	12.50%	9.00%
Emerging markets equity	6.50%	11.37%
Private equity	12.00%	10.85%

Discount Rate

The discount rate used to measure the total pension liability was 6.85% as of June 30, 2019. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.50% as of June 30, 2019, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the non-employer contributing entity will be made based 70% of the actuarially determine contributions for the State employer and 100% of actuarially determined contributions for local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2076. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2076, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Municipality's proportionate share of the net pension liability to changes in the discount rate.

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

Note 12: PENSION LIABILITIES- Continued

The following presents the collective net pension liability of the participating employers as of June 30, 2019, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	1% Decrease (5.74%)	Current Discount Rate (6.85%)	1% Increase (7.85%)
District's proportionate share of the net pension liability	\$ 5,256,915.17	4,012,887.00	2,983,372.65

In addition to the PFRS liabilities listed above, a special funding situation exists for the Local employers of the Police and Fire Retirement System of New Jersey. The State of New Jersey, as a non-employer, is required to pay the additional costs incurred by Local employers under Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The June 30, 2019 State special funding situation net pension liability amount of \$1,932,374,825.00 is the accumulated differences between the annual actuarially determined State obligation under the special funding situation and the actual State contribution through the valuation date. The fiscal year ending June 30, 2019 State special funding situation pension expense of \$224,526,138.00 is the actuarially determined contribution amount that the State owes for the fiscal year ending June 30, 2019. The pension expense is deemed to be a State administrative expense due to the special funding situation.

The contribution policy for PFRS is set by N.J.S.A. 43:16A and required contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's contribution amount is based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. For fiscal year 2019, the State contributed an amount less than the actuarially determined amount.

Although the liabilities related to the special funding situation are the liabilities of the State of New Jersey, the proportionate share of the statewide liability allocated to the Municipality was 0.03279086480% for 2019. The net pension liability amount allocated to the Municipality was \$633,642.00. For the fiscal year ending June 30, 2019 State special funding situation pension expense of \$73,624.00 is allocated to the Municipality.

Pension plan fiduciary net position.

Detailed information about the pension plan's fiduciary net position is available in the separately issued PFRS financial report.

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

NOTE 13 – OTHER POST-RETIREMENT BENEFITS

General Information about the Plan:

The Borough offers Other Post-Retirement Benefits (OPEB) to its employees through the State Health Benefit Local Government Retired Employees Plan (the Plan) a cost-sharing multiple employer defined benefit other postemployment benefit plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. For additional information about the Plan, please refer to the State of New Jersey (the State), Division of Pensions and Benefits' (the Division) Comprehensive Annual Financial Report (CAFR), which can be found at:

<https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A 52:14-17.32i, the State provides medical and prescription coverage to local police officers and firefighters, who retire with 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

Allocation Methodology:

GASB Statement No. 75 requires participating employers in the Plan to recognize their proportionate share of the collective net OPEB liability, collective deferred outflows of resources, collective deferred inflows of resources, and collective OPEB expense, however under the Regulatory Basis of Accounting followed by the Borough these amounts are not accrued or recorded in the financial statements and the information listed in this note is for disclosure purposes only. Statewide across all member employers, the special funding situation's and nonspecial funding situation's net OPEB liability, deferred outflows of resources, deferred inflows of resources, and OPEB expense are based on separately calculated total OPEB liabilities. For the special funding situation and the nonspecial funding situation as applicable, the Collective Total OPEB liabilities for the year ended June 30, 2019 were \$5,637,151,775 and \$8,182,092,807, respectively. The nonspecial funding situation's net OPEB liability, deferred outflows of resources, deferred inflows of resources, and OPEB expense are further allocated to employers based on the ratio of the plan members of an individual employer to the total members of the Plan's non special funding situation during the measurement period July 1, 2018 through June 30, 2019. Employer and non-employer allocation percentages have been rounded for presentation purposes.

Special Funding Situation:

Under Chapter 330, P.L. 1997, the State shall pay the premium or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80 percent of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

**BOROUGH OF LONGPORT
 NOTES TO FINANCIAL STATEMENTS
 YEARS ENDED DECEMBER 31, 2020 AND 2019**

NOTE 13 – OTHER POST-RETIREMENT BENEFITS-Continued

Therefore, these employers are considered to be in a special funding situation as defined by GASB Statement No. 75 and the State is treated as a non-employer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan, there is no net OPEB liability, deferred outflows of resources or deferred inflows of resources to report in the financial statements of the local participating employers related to this legislation. However, the notes to the financial statements of the local participating employers must disclose the portion of the non-employer contributing entities' total proportionate share of the collective net OPEB liability that is associated with the local participating employer.

Net OPEB Liability:

Components of Net OPEB Liability

The components of the collective net OPEB liability of the participating employers in the Plan as of June 30, 2019 is as follows:

	<u>June 30, 2019</u>
	<u>Collective</u>
	<u>Total</u>
Total OPEB Liability	\$ 13,819,244,582.00
Plan Fiduciary Net Position	273,173,482.00
Net OPEB Liability	<u>\$ 13,546,071,100.00</u>
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	1.98%

At June 30, 2019, the State's proportionate share for the Special Funding Situation that is associated with the Borough is \$3,707,039.00. The State's proportionate share attributable to the Borough of the Collective Net OPEB Liability for the Special Funding Situation was 0.067087% which was an increase from the prior year of 12.14%.

For the Year ended June 30, 2019, the State of New Jersey realized Total OPEB Expense in the amount of \$49,138.00 for its proportionate share of Total OPEB Expense that is associated with the Borough.

**BOROUGH OF LONGPORT
 NOTES TO FINANCIAL STATEMENTS
 YEARS ENDED DECEMBER 31, 2020 AND 2019**

NOTE 13 – OTHER POST-RETIREMENT BENEFITS-Continued

The total OPEB liability as of June 30, 2019 was determined by an actuarial valuation as of June 30, 2018, which was rolled forward to June 30, 2019. The actuarial assumptions vary for each plan member depending on the pension plan the member is enrolled in. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation rate	2.50%
Salary increases*:	
PERS: Initial fiscal year applied	
Rate through 2026	2.00% to 6.00%
Rate thereafter	3.00% to 7.00%
PFRS:	
Rate for all fiscal years	3.25% to 15.25%

* Salary increases are based on years of service within the respective plan.

Mortality:

PERS: Pub-2010 General classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2019

PFRS: Pub-2010 Safety classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2019

Actuarial assumptions used in the July 1, 2018 valuation were based on the results of the PFRS and PERS experience studies prepared for July 1, 2013 to June 30, 2018 and July 1, 2014 to June 30, 2018, respectively.

100% of active members are considered to participate in the Plan upon retirement.

Health Care Trend Assumptions

For pre-Medicare medical benefits, the trend is initially 5.7% and decreases to a 4.5% long-term trend rate after eight years. For post-65 medical benefits, the actual fully-insured Medicare Advantage trend rates for fiscal year 2020 are reflected. The assumed post-65 medical trend is 4.5% for all future years. For prescription drug benefits, the initial trend rate is 7.5% and decreases to a 4.5% long-term trend rate after eight years.

Discount Rate

The discount rate for June 30, 2019 was 3.50%. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

Sensitivity of Net OPEB Liability to Changes in the Discount Rate

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

NOTE 13 – OTHER POST-RETIREMENT BENEFITS-Continued

The following presents the Net OPEB liability as of June 30, 2019, calculated using the discount rate as disclosed above as well as what the Net OPEB liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage-point higher than the current rate:

	<u>1% Decrease (2.50%)</u>	<u>Discount Rate (3.50%)</u>	<u>1% Increase (4.50%)</u>
Collective			
Net OPEB Liability	\$ 15,662,704,137.00	\$ 13,546,071,100.00	\$ 11,826,026,995.00

Sensitivity of Net OPEB Liability to Changes in the Healthcare Trend Rate

The following presents the net OPEB liability as of June 30, 2019, calculated using the healthcare trend rate as disclosed above as well as what the net OPEB liability would be if it was calculated using a healthcare trend rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	<u>1% Decrease</u>	<u>Healthcare Cost Trend Rate</u>	<u>1% Increase</u>
Collective			
Net OPEB Liability	\$ 11,431,214,644.00	\$ 13,546,071,100.00	\$ 16,243,926,531.00

Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At June 30, 2019, the State reported deferred outflows of resources and deferred inflows of resources related to retired employees' OPEB from the following sources:

	<u>Collective Totals</u>	
	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$	\$ (3,961,399,180.00)
Changes of assumptions		(4,800,426,301.00)
Net difference between projected and actual earnings on OPEB plan investments	11,158,226.00	
Changes in proportion and differences between contributions and proportionate share of contributions		
Total	<u>\$ 11,158,226.00</u>	<u>\$ (8,761,825,481.00)</u>

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

NOTE 13 – OTHER POST-RETIREMENT BENEFITS-Continued

Amounts reported as deferred outflows of resources and deferred inflows of resources related to retired employees' OPEB will be recognized in OPEB expense as follows:

Year ended June 30,	Collective Totals
2020	\$ (1,425,201,517.00)
2021	(1,425,201,517.00)
2022	(1,426,076,187.00)
2023	(1,427,489,995.00)
2024	(1,428,781,861.00)
Thereafter	<u>(1,617,916,178.00)</u>
Total	<u>\$ (8,750,667,255.00)</u>

Detailed information about the plan's fiduciary net position is available in the separately issued OPEB financial report.

Collective OPEB Expenses reported by the State of New Jersey

The components of allocable OPEB Expense related to specific liabilities of individual employers for the year ending June 30, 2019 are as follows:

Service cost	\$ 666,574,660.00
Interest on Total OPEB Liability	636,082,461.00
Expected Investment Return	(11,286,267.00)
Administrative Expenses	9,478,435.00
Changes of Benefit Terms	(1,903,958.00)
Current Period Recognition (Amortization) of Deferred Inflows/ Outflows of Resources:	
Differences between Expected and Actual Experience	(619,405,071.00)
Changes in Assumptions	(809,376,790.00)
Differences between Projected and Actual Investment Earnings on OPEB Plan Investments	3,580,344.00
Total Collective OPEB Expense	<u>\$ (126,256,186.00)</u>

Note 14: LIFEGUARD PENSION

Effective January 1, 1987 the Borough of Longport established a pension plan to provide retirement, disability and survivor pension benefits for the individuals who serve on the Borough's lifeguard force. An eligible employee becomes a plan member upon employment. Employee contributions shall be withheld from the member's salary at a rate of 4% and contributed to the plan. Each year the Borough shall contribute to the plan 4% of the aggregate compensation paid to the plan members for such year. The contributions will be paid to the pension fund, which is a segregated account maintained by the Borough Chief Financial Officer and is to be used solely for the accumulating and disbursing of monies for benefits provided under the plan. The funds contributed to the plan are to be invested by the Pension Committee.

A plan member may retire with a pension only after their 45th birthday and the completion of 20 years of service, the last 10 years of which must have been completed immediately preceding their application. This pension shall be known as their normal pension. It shall commence no earlier than their 45th birthday, but it shall vest after twenty (20) Years of Service the last ten (10) years of which are continuous.

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

Note 14: LIFEGUARD PENSION - Continued

A Plan Member's annual Normal Pension shall be equal to 50% of his Average Compensation. It shall be paid in monthly installments starting on the later of the Member's 45th birthday or his actual retirement date and ending with the payment for the month in which their death occurs. However, post-retirement death benefits may be available which provide for the continuation of such pension after the death of the Plan Member. If the commencement of a plan Member's Normal Pension is deferred by his continued employment (as an employee) after his 45th birthday, the amount of his Normal Pension will not change except to reflect changes in his Average Compensation. No optional or alternate payment arrangements are available for pensions described in this Section or for Disability Survivor Pensions.

Total salaries paid to lifeguards for the years ended December 31, 2020, 2019 and 2018 were \$569,606.31, \$482,188.43 and \$458,483.43 respectively. The Borough's contribution to the Lifeguard Pension Fund is transferred to the Lifeguard Pension Fund in subsequent year.

The following table details the activity for this fund for the year ended December 31, 2020.

<u>Balance</u> <u>12/31/2019</u>	<u>Interest</u> <u>Earned</u>	<u>Borough</u> <u>Share</u>	<u>Employee</u> <u>Withholdings</u>	<u>Pension</u> <u>Payments</u>	<u>Balance</u> <u>12/31/2020</u>
\$ 411,562.29	\$ 8,706.69	\$ 18,982.81	\$ 23,548.09	\$ (52,820.24)	\$ 409,979.64

Note 15: ACCRUED SICK AND VACATION BENEFITS

The Borough has permitted employees to accrue unused vacation and sick time, which may be taken as time off or paid at a later date at an agreed upon rate. It is estimated that the cost for the most current calendar year of such unpaid compensation would approximate \$454,607.82 in 2020 and \$404,919.35 in 2019. This amount is not reported either as an expenditure or liability. The policy of not reflecting the accrued benefit is not in agreement with GASB Statement No. 12 but is required by the State of New Jersey. The Borough has established a reserve to offset this liability, the balance in the reserve is \$265,647.86 and \$248,206.53 at December 31, 2020 and 2019 respectively.

Note 16: ECONOMIC DEPENDENCY

The Borough of Longport is not economically dependent on any one business or industry as a major source of tax revenue for the entity.

Note 17: RISK MANAGEMENT

The Borough is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

Property and Liability Insurance – The Borough maintains commercial insurance coverage for property, liability and surety bonds. During the year ended December 31, 2020 and 2019 the entity did not incur claims in excess of their coverage and the amount of coverage did not significantly decrease.

The entity is a member of the Atlantic County Joint Insurance Fund (JIF) and the Municipal Excess Liability Fund (MEL) which also includes other municipalities throughout the region. The entity is obligated to remit insurance premiums into these funds for sufficient insurance coverage. There is an unknown contingent liability with the Atlantic County Municipal Joint Insurance Fund if there is a catastrophic insurance claim from any member of the fund. The entity has a general liability limit of \$100,000 under JIF, which increases to \$5,000,000 under MEL.

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

Note 17: RISK MANAGEMENT-Continued

New Jersey Unemployment Compensation Insurance – The entity has elected to fund its New Jersey Unemployment Compensation Insurance under the “Benefit Reimbursement Method”. Under this plan, the entity is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The entity is billed quarterly for amounts due to the State. The following is a summary of entity contributions, employee contributions, reimbursements to the State for benefits and the ending balance of the entity’s trust fund for the previous three years:

<u>Calendar Year</u>	<u>Borough Contributions</u>	<u>Employee Contributions</u>	<u>Interest Earned</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2020		\$ 11,080.64	\$640.84	\$ 6,351.79	71,775.51
2019	5,000.00	5,565.60	172.19	16,939.46	66,405.82
2018	-	5,620.84	208.03	27,175.81	72,607.49

Note 18: DEFERRED COMPENSATION

Employees of the Borough of Longport may participate in a deferred compensation plan adopted under the provisions of Internal Revenue Code Section 457 (Deferred Compensation Plans With Respect to Service for State and Local Governments). The deferred compensation plan is available to all employees of the entity. Under the plan, employees may elect to defer a portion of their salaries and avoid paying taxes on the deferred portion until the withdrawal date. The deferred compensation amount is not available for withdrawal by employees until termination, retirement, death, or unforeseeable emergency.

An unrelated financial institution administers the deferred compensation plan. Under the terms of an IRC Section 457 deferred compensation plan, all deferred compensation and income attributable to the investment of the deferred compensation amounts held by the financial institution, until paid or made available to the employees or beneficiaries, are the property of the employees.

As part of its fiduciary role, the entity has an obligation of due care in selecting the third party administrator. In the opinion of the entity’s legal counsel, the entity has acted in a prudent manner and is not liable for losses that may arise from the administration of the plan.

Note 19: CONTINGENT LIABILITIES

From time to time, the entity is a defendant in legal proceedings relating to its operations as a municipality. In the best judgment of the entity’s management, the outcome of any present legal proceedings will not have any adverse material effect on the accompanying financial statements.

**BOROUGH OF LONGPORT
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

Note 20: INTERFUND BALANCES

During the most current calendar year ended December 31, 2020, the following interfunds were included on the balance sheets of the various funds of the Borough of Longport:

	Due From	Due To
	<u> </u>	<u> </u>
Current Fund:		
Federal and State Grant Fund	\$ 162,532.99	
Trust Other Fund		3,152.17
Dog Trust Fund	0.54	
General Capital Fund		2,811,496.81
Grant Fund:		
Current		162,532.99
Utility Operating Fund		4,000.00
Trust Fund:		
Current - Dog Trust Fund		0.54
Current - Trust Other Fund	3,152.17	
General Capital Fund:		
Current	2,811,496.81	
Water and Sewer Operating:		
Federal and State Grant Fund	4,000.00	
Water and Sewer Capital Fund		2,116,528.30
Water and Sewer Capital Fund:		
Water and Sewer Operating Fund	2,116,528.30	
	\$ <u>5,097,710.81</u>	<u>5,097,710.81</u>

The interfunds are due to amounts that should have been transferred to the other funds as appropriate.

Note 21: SUBSEQUENT EVENTS

The entity has evaluated subsequent events through June 11, 2021, the date which the financial statements were available to be issued and did not identify any events requiring disclosure.

SUPPLEMENTARY INFORMATION



FORD - SCOTT

& ASSOCIATES, L.L.C.

CERTIFIED PUBLIC ACCOUNTANTS

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Independent Auditor's Report

The Honorable Mayor and
Members of the Borough Commission
Borough of Longport, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the regulatory basis financial statements of the various funds and account group as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements, and have issued our report thereon dated June 11, 2021 which was adverse due to being presented in accordance with the New Jersey regulatory basis of accounting.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Borough's control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, we do not express an opinion on the effectiveness of the Borough's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Borough's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Ford, Scott & Associates, L.L.C.
FORD, SCOTT & ASSOCIATES, L.L.C.
CERTIFIED PUBLIC ACCOUNTANTS

Michael S. Garcia
Michael S. Garcia
Certified Public Accountant
Registered Municipal Accountant
No. 472

June 11, 2021

**CURRENT FUND
SCHEDULE OF CASH - TREASURER**

	Current Fund	Grant Fund
Balance December 31, 2019	\$ 7,772,571.83	\$ 52,191.83
Increased by Receipts:		
Prepaid Taxes	398,086.44	
Taxes Receivable	18,106,790.02	
Revenue Accounts Receivable	1,253,687.96	
Tax Overpayments	20,427.16	
Due from State of NJ - Seniors & Veterans	12,750.00	
Payroll Payable	4,426,344.80	
Due to State of New Jersey;		
DCA Training Fees	7,744.00	
Marriages Licenses	250.00	
Due from Trust Other Fund	16.00	
Due from Federal and State Grant Fund		176,444.82
Federal and State Receivables		184,752.66
	24,226,096.38	361,197.48
	31,998,668.21	413,389.31
Decreased by Disbursements:		
Current Year Appropriation	7,710,617.84	
Prior Year Appropriations	197,698.73	
County Taxes	10,195,470.95	
Local District School Taxes	1,544,784.19	
Payroll Payable	4,431,927.77	
Reserve for Insurance Reimbursements	76,513.02	
Reserve for Hurricane Sandy	5,286.50	
Change Fund Created	100.00	
Due to State of New Jersey;		
DCA Training Fees	7,744.00	
Marriages Licenses	250.00	
Due to Trust Other Fund	176.00	
Due to General Capital Fund	534,787.55	
Due from Current	176,444.82	
Federal and State Disbursements		176,444.82
	24,881,801.37	176,444.82
Balance December 31, 2020	\$ 7,116,866.84	\$ 236,944.49

**CURRENT FUND
SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY**

Year	Balance Dec. 31, 2019	Current Year Levy	Added Taxes	Collections by Cash		Adjustments	Balance Dec. 31, 2020
				2019	2020		
2018	1.08				(2,304.32)	2,305.40	-
2019	\$ 134,737.49				122,868.04	11,869.45	(0.00)
	134,738.57	-	-	-	120,563.72	14,174.85	(0.00)
2020		18,478,346.96	165,015.25	498,836.71	18,053,673.22	30,989.83	59,862.45
	\$ 134,738.57	18,478,346.96	165,015.25	498,836.71	18,174,236.94	45,164.68	59,862.45

Cash Receipts
Overpayments Applied
Senior Citizens and Veterans

Analysis of Current Year Tax Levy

Tax Yield:

General Property Tax
Added Taxes (54:4-63.1 et. Seq.)

18,478,346.96
165,015.25
18,643,362.21

Tax Levy:

General County Taxes
County Open Space Taxes
County Health Taxes
County Added and Omitted Taxes
Total County Taxes

9,607,494.45
451,040.28
25,649.92
90,401.74
10,174,586.39

Local School District Tax

Local Tax for Municipal Purposes
Add: Additional Tax Levied

6,784,514.43
82,571.39
6,867,085.82
18,643,362.21

**CURRENT FUND
SCHEDULE OF TAX TITLE AND OTHER LIENS**

Balance December 31, 2019		\$	-
Increased by:			
None			
			-
Decreased by:			
None			
			-
Balance December 31, 2020		\$	-

**CURRENT FUND
SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE**

	Balance Dec. 31, 2019	Accrued in 2020	Collected by Treasurer	Balance Dec. 31, 2020
Fees and Permits		7,029.00	7,029.00	-
Fines and Costs:				
Municipal Court	1,806.89	33,639.34	35,446.23	-
Interest and Costs on Taxes		33,404.07	33,404.07	-
Interest Earned on Investments		78,541.64	78,541.64	-
Beach Fees		222,784.22	220,410.00	2,374.22
Ice Cream Vendor Bid		22,800.00	22,800.00	
Comcast Franchise Fee		14,781.19	14,781.19	-
Reserve to Pay Debt Service		26,891.59	26,891.59	-
Library Municipal Service Fee		40,000.00	40,000.00	-
Capital Fund Balance		173,108.41	173,108.41	-
Uniform Construction Code Fees		129,434.00	129,434.00	-
Energy Receipts Tax		122,345.00	122,345.00	-
Anticipated Utility Operating Surplus		105,175.00	105,175.00	-
Miscellaneous Revenue Not Anticipated		244,321.83	244,321.83	-
	<u>\$ 1,806.89</u>	<u>1,254,255.29</u>	<u>1,253,687.96</u>	<u>2,374.22</u>

**CURRENT FUND
SCHEDULE OF APPROPRIATION RESERVES - PRIOR YEAR**

	Balance Dec. 31, 2019	Balance After Transfers	Paid or Charges	Balance Lapsed
OPERATIONS WITHIN "CAPS"				
GENERAL GOVERNMENT:				
General Administration				
Salaries and Wages	19,926.65	19,926.65		19,926.65
Other Expenses	1,663.42	1,663.42	720.96	942.46
Human Resources				
Salaries and Wages	443.10	443.10		443.10
Other Expenses	5,011.07	5,011.07	1,703.00	3,308.07
Mayor and Commissioners				
Salaries and Wages	52.36	52.36		52.36
Other Expenses	392.32	392.32	17.00	375.32
Municipal Clerk				
Salaries and Wages	5,635.80	5,635.80		5,635.80
Other Expenses	12,315.59	12,315.59	395.88	11,919.71
Finance Department				
Salaries and Wages	336.10	336.10		336.10
Other Expenses	811.57	811.57	174.00	637.57
Data Processing				
Other Expenses	852.71	852.71	112.15	740.56
Collection of Taxes				
Salaries and Wages	95.94	95.94		95.94
Other Expenses	3,139.89	3,139.89	647.50	2,492.39
Assessment of Taxes				
Salaries and Wages	1,469.57	1,469.57		1,469.57
Other Expenses	814.76	814.76		814.76
Legal Services and Costs				
Other Expenses	49,047.24	49,047.24		49,047.24
Engineering Services				
Other Expenses	15,000.00	15,000.00		15,000.00

**CURRENT FUND
SCHEDULE OF APPROPRIATION RESERVES - PRIOR YEAR**

	Balance Dec. 31, 2019	Balance After Transfers	Paid or Charges	Balance Lapsed
LAND USE ADMINISTRATION				
Planning Board				
Salaries and Wages	435.89	435.89		435.89
Other Expenses	19,160.32	19,160.32	2,138.44	17,021.88
PUBLIC SAFETY				
Police				
Salaries and Wages	12,096.78	12,096.78		12,096.78
Other Expenses	82,629.35	82,629.35	65,331.47	17,297.88
Emergency Management				
Salaries and Wages	161.04	161.04		161.04
Other Expenses	2,928.93	2,928.93	2,900.00	28.93
Community Rating System				
Salaries and Wages	138.02	138.02		138.02
Other Expenses	8,405.27	8,405.27	3,386.61	5,018.66
Fire				
Salaries and Wages	694.20	694.20		694.20
Other Expenses	28,422.81	28,422.81	14,704.18	13,718.63
Prosecutor				
Salaries and Wages	63.04	63.04		63.04
Beach Guards				
Salaries and Wages	44,165.57	44,165.57		44,165.57
Other Expenses	4,736.42	4,736.42	3,000.00	1,736.42
Beach Control				
Salaries and Wages	13,584.27	13,584.27		13,584.27
Other Expenses	4,748.67	4,748.67		4,748.67

**CURRENT FUND
SCHEDULE OF APPROPRIATION RESERVES - PRIOR YEAR**

	Balance Dec. 31, 2019	Balance After Transfers	Paid or Charges	Balance Lapsed
PUBLIC WORKS				
Streets and Roads				
Salaries and Wages	68,220.34	68,220.34		68,220.34
Other Expenses	4,703.04	4,703.04	3,878.21	824.83
Garbage and Trash Removal				
Other Expenses				
Solid Waste Collection	7,712.18	7,712.18	7,545.61	166.57
Tipping Fees	9,009.10	9,009.10	2,394.32	6,614.78
Public Buildings and Grounds				
Other Expenses	3,050.90	3,050.90	3,049.99	0.91
PARKS AND RECREATION				
Parks and Recreation				
Other Expenses	16,831.97	16,831.97	1,364.64	15,467.33
Maintenance of Parks				
Other Expenses	5,713.82	5,713.82	2,006.86	3,706.96
Municipal Court				
Salaries and Wages	241.96	241.96		241.96
Other Expenses	1,085.51	1,085.51	25.98	1,059.53
INSURANCE				
Salaries and Wages	54.90	54.90		54.90
General Liability	8,128.75	8,128.75		8,128.75
Workers Compensation Insurance	526.25	526.25		526.25
Employee Group Health	98,225.89	98,225.89	57,920.31	40,305.58
Employee Group Health Opt Out	2,943.79	2,943.79	2,762.01	181.78
UNIFORM CONSTRUCTION CODE				
Construction Code Official				
Salaries and Wages	324.87	324.87		324.87
Other Expenses	7,450.07	7,450.07	105.27	7,344.80
Other Code Enforcement				
Salaries and Wages	500.00	500.00		500.00
Other Expenses	580.00	580.00		580.00

**CURRENT FUND
SCHEDULE OF APPROPRIATION RESERVES - PRIOR YEAR**

	Balance Dec. 31, 2019	Balance After Transfers	Paid or Charges	Balance Lapsed
UNCLASSIFIED				
Celebration of Public Events	1,740.73	1,740.73		1,740.73
Other Expenses				
UTILITY EXPENSES AND BULK PURCHASES				
Electricity	11,638.33	11,638.33		11,638.33
Street Lighting	1,258.71	1,258.71		1,258.71
Telephone	1,544.70	1,544.70		1,544.70
Natural Gas	625.69	625.69	625.69	-
Gasoline	18,835.18	18,835.18	1,805.84	17,029.34
STATUTORY EXPENDITURES				
Contributions to:				
Public Employees' Retirement System	9.00	9.00		9.00
Social Security System (O.A.S.I.)	13,777.82	13,777.82		13,777.82
Unemployment	8,000.00	8,000.00		8,000.00
Lifeguard Pension	21,200.00	21,200.00	18,982.81	2,217.19
DCRP (Defined Contribution Retirement Program)	1,977.62	1,977.62		1,977.62
Disability Insurance	5,596.55	5,596.55		5,596.55
	<u>\$ 660,886.34</u>	<u>660,886.34</u>	<u>197,698.73</u>	<u>463,187.61</u>

**CURRENT FUND
SCHEDULE OF FEDERAL AND STATE GRANTS RECEIVABLE**

Purpose	Balance Dec. 31, 2019	Transferred From 2020 Revenues	Received	Balance Dec. 31, 2020
FEDERAL GRANTS:				
FEMA Mitigation	\$ 2,137.50	22,500.00		22,500.00
Body Armor		1,591.15	3,302.15	426.50
Total Federal	<u>2,137.50</u>	<u>24,091.15</u>	<u>3,302.15</u>	<u>22,926.50</u>
STATE GRANTS:				
NJ Transportation Trust Fund	47,624.25			47,624.25
Clean Communities		7,906.01	7,906.01	-
DOT - 2020		201,575.00	169,569.20	32,005.80
Optional Safety Grant	1,900.00	2,250.00	2,250.00	1,900.00
Recycling Tonnage Grant		1,725.30	1,725.30	-
Total State	<u>49,524.25</u>	<u>213,456.31</u>	<u>181,450.51</u>	<u>81,530.05</u>
Total	<u>\$ 51,661.75</u>	<u>237,547.46</u>	<u>184,752.66</u>	<u>104,456.55</u>

**CURRENT FUND
SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS**

	Balance December 31, 2019		2020 Appropriations	Disbursed	Encumbrances	Balance Dec. 31, 2020
	Appropriated	Reserve for Encumbrances				
FEDERAL GRANTS:						
FEMA Mitigation Grant			22,500.00		22,500.00	-
CDBG	15,000.00					15,000.00
Body Armor Replacement	4,174.51		1,591.15	2,016.00		3,749.66
Total Federal	<u>19,174.51</u>	<u>-</u>	<u>24,091.15</u>	<u>2,016.00</u>	<u>22,500.00</u>	<u>18,749.66</u>
STATE GRANTS:						
Municipal Alcohol Education Rehabilitation	15,645.42					15,645.42
Drunk Driving Enforcement	10,902.76			1,210.55		9,692.21
Clean Communities Program	23,334.03		7,906.01	2,543.47	435.49	28,261.08
Recycling Tonnage	18,307.56		1,725.30			20,032.86
N.J. DOT- 29th Street	24,979.00		201,575.00	169,862.10	27,337.90	24,979.00
NJ DOT - 2020						4,375.00
Total State	<u>93,168.77</u>	<u>-</u>	<u>211,206.31</u>	<u>173,616.12</u>	<u>27,773.39</u>	<u>102,985.57</u>
OTHER GRANTS:						
Optional Safety Grant	1,326.43	95.70	2,250.00	812.70		2,859.43
Total Other	<u>1,326.43</u>	<u>95.70</u>	<u>2,250.00</u>	<u>812.70</u>	<u>-</u>	<u>2,859.43</u>
	<u>\$ 113,669.71</u>	<u>95.70</u>	<u>237,547.46</u>	<u>176,444.82</u>	<u>\$ 50,273.39</u>	<u>124,594.66</u>

**CURRENT FUND
SCHEDULE OF FEDERAL AND STATE GRANTS - UNAPPROPRIATED RESERVES**

Purpose	Balance Dec. 31, 2019	Transferred To 2020 Appropriations	Received	Balance Dec. 31, 2020
FEDERAL GRANTS:				
None	\$ -			-
Total Federal	-	-	-	-
STATE GRANTS:				
None				-
Total State	-	-	-	-
Total	\$ -	-	-	-

**TRUST FUND
SCHEDULE OF DOG TRUST CASH - TREASURER**

Balance December 31, 2019		\$	626.09
Increased by:			
Cash Receipts for;			
Dog Licenses Collected	139.20		
Due to State of NJ	31.80		
Interest on Investments	6.14		
			177.14
			803.23
Decreased by:			
Cash Disbursed for:			
Dog Fund Expenditures	104.00		
Due to State of New Jersey	67.80		
Due from Current Fund			
			171.80
Balance December 31, 2020		\$	631.43

**TRUST FUND
SCHEDULE OF OTHER TRUST CASH - TREASURER**

Balance December 31, 2019		\$ 728,566.89
Increased by:		
Cash Receipts for Other Reserves:		
Interest on Investments	11,822.61	
Employee Withholdings	34,628.73	
Budget Appropriations	33,982.81	
Other Receipts	9,711.44	
	<hr/>	<hr/> 90,145.59
		818,712.48
Decreased by:		
Cash Disbursed for Other Reserves	66,581.97	
	<hr/>	<hr/> 66,581.97
Balance December 31, 2020		\$ <u><u>752,130.51</u></u>

**TRUST FUND
ANIMAL CONTROL FUND - RESERVE FOR DOG FUND EXPENDITURES**

Balance December 31, 2019	\$	587.15
Increased by:		
Dog License - Cash Receipts		139.20
Interest on Investments		6.14
		145.34
		732.49
Decreased by:		
Cash Disbursed		104.00
		104.00
Balance December 31, 2020	\$	628.49

Fess Collected		2019	241.00
		2018	384.60
			625.60

**TRUST FUND
ANIMAL CONTROL FUND - DUE TO STATE OF NEW JERSEY**

Balance December 31, 2019	\$	38.40
Increased by:		
Cash Receipts	31.80	
	31.80	31.80
Decreased by:		
Cash Disbursed	67.80	70.20
	67.80	67.80
Balance December 31, 2020	\$	2.40

**TRUST FUND
SCHEDULE OF OTHER RESERVES**

Title	Balance Dec. 31, 2019	Investment Earnings (Loss)	Employee Withholdings	Budget Appropriation	Other Cash Receipts	Interfund Receivable	Cash Disbursed	Balance Dec. 31, 2020
Unemployment Compensation	\$ 66,405.82	640.84	11,080.64				6,351.79	71,775.51
Lifeguard Pension	411,562.29	8,706.69	23,548.09	18,982.81			52,820.24	409,979.64
Parking Offenses Adjudication Act	2,088.00					10.00		2,098.00
Developers Escrow	578.22	5.69						583.91
Accumulated Sick Leave Fund	248,206.45	2,441.41		15,000.00				265,647.86
Recreation	286.31	9.86			9,345.44		7,409.94	2,231.67
Donations for Municipal Equipment and Building Improvements	1,054.17							1,054.17
Disposal of Forfeited Property	1,527.79	18.12			366.00			1,911.91
Flexible Spending Account	0.01							0.01
	<u>\$ 731,709.06</u>	<u>11,822.61</u>	<u>34,628.73</u>	<u>33,982.81</u>	<u>9,711.44</u>	<u>10.00</u>	<u>66,581.97</u>	<u>755,282.68</u>

**GENERAL CAPITAL FUND
SCHEDULE OF CASH - TREASURER**

Balance December 31, 2019		\$ 460,784.99
Increased by:		
Bond Anticipation Notes Issued	-	
Serial Bonds Issued	-	
Premium on Sale of Bonds	-	
Reserve to Pay Notes		
Due from Current Fund	534,787.55	
Budget Appropriation:		
Capital Improvement Fund	-	
Deferred Charges to Future Taxation Unfunded	-	
	<hr/>	<hr/> 534,787.55
		995,572.54
Decreased by:		
Improvement Authorizations	253,836.81	
Encumbrances Payable	254,059.15	
Bond Anticipation Notes Paid	-	
Surplus budgeted in Current Fund	173,108.41	
Due to Current Fund	26,891.59	
	<hr/>	<hr/> 707,895.96
Balance December 31, 2020		<hr/> <hr/> \$ 287,676.58

**GENERAL CAPITAL FUND
ANALYSIS OF CASH**

	Balance		Receipts		Disbursements		Transfers		Balance Dec. 31, 2020
	Dec. 31, 2019		Miscellaneous	Debt Issued	Improvement Authorizations	Miscellaneous	From	To	
Fund Balance	\$ 173,108.41					173,108.41			-
Capital Improvement Fund	68,000.00								68,000.00
Encumbrances Payable	254,059.15					254,059.15		610,605.02	610,605.02
Reserve to pay Notes	629,876.32								602,984.73
Due to/(from) Current Fund	(3,346,284.36)		507,895.96				26,891.59		(2,811,496.81)
Improvement Authorizations:									
03-08 Various Improvements	5,788.83								5,788.83
06-14 Ambulance	2,369.00								2,369.00
08-18 Various General Improvements	6,469.78								6,469.78
12-20 Various General Improvements	61,773.32				11,910.00		12,085.00		37,778.32
13-02 Various General Improvements	43,185.39				(3,100.00)		9,149.30		37,136.09
15-15 Various General Improvements	11,489.60				4,022.18		2,000.00		5,467.42
16-16 Various General Improvements	581,876.60				6,288.75		4,096.20		571,491.65
18-07 Various General Improvements	300,137.95				-		300,137.95		-
18-08 Various General Improvements	232,243.26				1,252.01		6,489.00		224,502.25
19-09 Various General Improvements	1,436,691.74				233,463.87		276,647.57		926,580.30
	\$ 460,784.99		507,895.96	-	253,836.81	427,167.56	637,496.61	637,496.61	287,676.58

**GENERAL CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND**

Balance December 31, 2019		\$	68,000.00
Increased by:			
Budget Appropriation			-
			68,000.00
Decreased by:			
Improvement Authorizations Funded	-		-
Balance December 31, 2020		\$	68,000.00

**GENERAL CAPITAL FUND
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - FUNDED**

Balance December 31, 2019		\$ 10,115,000.00
Increased by:		
Serial Bonds Issued	-	
	-	-
		10,115,000.00
Decreased by:		
Serial Bonds Paid	870,000.00	
Loan Principal Paid	-	
	-	870,000.00
Balance December 31, 2020		\$ <u><u>9,245,000.00</u></u>

**GENERAL CAPITAL FUND
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED**

Ord #	Improvement Description	Balance Dec. 31, 2019	2020 Authorizations	Cash Received	Debt Issued	Balance Dec. 31, 2020	Analysis of Balance		
							Bond Anticipation Notes	Expenditures	Unexpended Improvement Authorizations
16-16	Various General Improvements	-			-	-			-
19-09	Various General Improvements	-	-			-			-
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**GENERAL CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS**

Ord #	Improvement Description	Ord. Date	Amount	Balance December 31, 2019		Other Funding	Authorizations		Balance December 31, 2020	
				Funded	Unfunded		Deferred Charges to Future Taxation	Paid or Charged	Funded	Unfunded
03-08	Various General Improvements f) Shore Protection	5/17/2003	2,014,000	\$ 5,788.83					5,788.83	
06-14	Ambulance	2006	125,000	2,369.00					2,369.00	
08-18	Various General Improvements	10/5/2008	839,199	6,469.78					6,469.78	
12-20	Various General Improvements	12/19/2012	1,970,000	61,773.32				23,995.00	37,778.32	
13-02	Various General Improvements	2/21/2013	4,470,000	43,185.39				6,049.30	37,136.09	
15-15	Various General Improvements	11/20/2015	118,622	11,489.60				6,022.18	5,467.42	
16-16	Various General Improvements	9/21/2016	3,971,500	581,876.60				10,384.95	571,491.65	
18-07	Various General Improvements	2018	859,983	300,137.95				300,137.95	-	
18-08	Various General Improvements	2018	715,543	232,243.26				7,741.01	224,502.25	
19-09	Various General Improvements	4/16/2019	1,625,000	1,436,691.74				510,111.44	926,580.30	
				\$ 2,682,025.47				864,441.83	1,817,583.64	

**GENERAL CAPITAL FUND
SCHEDULE OF GENERAL SERIAL BONDS**

Purpose	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding		Interest Rate	Balance Dec. 31, 2019	Increased	Decreased	Balance Dec. 31, 2020
			Date	Amount					
General Improvement Bonds of 2014	1/29/2014	7,075,000	1/15/2020 - 2027	470,000.00	3.000%	\$ 4,800,000.00		470,000.00	4,330,000.00
			1/15/2028 - 2029	520,000.00	3.000%				
General Improvement Bonds of 2019	7/23/2019	5,315,000	7/15/2021	400,000.00	2.000%	5,315,000.00		400,000.00	4,915,000.00
			7/15/2022	400,000.00	2.000%				
			7/15/2023	400,000.00	2.000%				
			7/15/2024	405,000.00	2.000%				
			7/15/2025	405,000.00	4.000%				
			7/15/2026	415,000.00	4.000%				
			7/15/2027	415,000.00	2.000%				
			7/15/2028	415,000.00	2.125%				
			7/15/2029	415,000.00	2.250%				
7/15/2030	415,000.00	3.000%							
7/15/2031	415,000.00	3.000%							
7/15/2032	415,000.00	3.000%							
						\$ 10,115,000.00	\$ -	870,000.00	9,245,000.00

**GENERAL CAPITAL FUND
SCHEDULE OF BOND ANTICIPATION NOTES**

Improvement Description	Ordinance Number	Date of Original Issue	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2019	Increased	Decreased	Balance Dec. 31, 2020
Various Capital Improvements	16-16	1/27/2017	1/26/2018	1/26/2019	2.000%	\$ -			-
Various Capital Improvements	16-16	1/27/2017	1/24/2019	7/24/2019	2.750%	-			-
						\$ -			-

**GENERAL CAPITAL FUND
SCHEDULE OF BOND AND NOTES AUTHORIZED BUT NOT ISSUED**

Ordinance Number	Improvement Description	Balance Dec. 31, 2019	2020 Authorizations	Debt Issued	Other	Balance Dec. 31, 2020
16-16	Various Capital Improvements	\$ -				-
19-09	Various General Improvements	-				-
		-	-	-	-	-
		\$				

**WATER AND SEWER UTILITY FUND
SCHEDULE OF CASH - TREASURER**

	Operating Fund	Capital Fund
Balance December 31, 2019	\$ 2,507,213.10	37,786.85
Increased by Receipts:		
Water & Sewer Accounts Receivable	1,116,677.06	
Miscellaneous Revenue Anticipated	-	
Miscellaneous Revenue Not Anticipated	61,309.52	
Overpaid Water & Sewer Rents	8,093.10	
Prepaid Water & Sewer Rents		-
Bonds Issued		-
Bond Anticipation Notes Issued		-
Premium on Sale of Bonds		135,022.56
Due to Water & Sewer Capital	1,186,079.68	135,022.56
	<u>3,693,292.78</u>	<u>172,809.41</u>
Decreased by Disbursements:		
Current Year Appropriation	964,443.10	
Prior Year Appropriations	19,896.46	
Refund of Overpaid Water & Sewer Rents		
Encumbrances Payable		
Due from Water & Sewer Utility Operating	135,022.56	135,022.56
Improvement Authorizations		
Accrued Interest on Bonds	94,141.11	
Bond Anticipation Notes Paid		-
Due to Federal and State Grant Fund		
	<u>1,213,503.23</u>	<u>135,022.56</u>
Balance December 31, 2020	\$ <u><u>2,479,789.55</u></u>	<u><u>37,786.85</u></u>

**WATER AND SEWER UTILITY CAPITAL FUND
ANALYSIS OF CASH**

	Balance Dec. 31, 2019	Receipts		Disbursements		Transfers		Balance Dec. 31, 2020
		Debt Issued		Miscellaneous		From	To	
Fund Balance								
Due from Water & Sewer Operating Fund	(2,251,550.86)	135,022.56						(2,116,528.30)
Encumbrances Payable	22,760.00				22,760.00	769,032.44		769,032.44
<u>Improvement Authorizations:</u>								
93-07 Purchase of Equipment	(7,869.00)							(7,869.00)
97-02 Infrastructure Improvements	(29,829.77)							(29,829.77)
99-4 / 00-3 Various Water & Sewer Improvements	(4,842.00)							(4,842.00)
08-19 Various Water & Sewer Improvements	1,701.88							1,701.88
11-10 Various Water & Sewer Improvements	8,192.00							8,192.00
15-12 Various Water & Sewer Improvements	179,924.60	-			1,560.00	1,560.00		179,924.60
19-08 Various Water & Sewer Improvements	2,119,300.00	-		135,022.56	767,472.44	21,200.00		1,238,005.00
	<u>37,786.85</u>	<u>135,022.56</u>		<u>135,022.56</u>	<u>791,792.44</u>	<u>791,792.44</u>		<u>37,786.85</u>

**WATER AND SEWER UTILITY OPERATING FUND
SCHEDULE OF CONSUMER ACCOUNTS RECEIVABLE**

Balance December 31, 2019		\$ 13,266.62
Increased by Receipts:		
Consumer Accounts Charges and Levies	1,135,661.18	
		1,135,661.18
		1,148,927.80
Decreased by Disbursements:		
Collections	1,116,677.06	
Prepayments & Overpayments Applied	10,412.03	
		1,127,089.09
Balance December 31, 2020		\$ <u><u>21,838.71</u></u>

**WATER AND SEWER UTILITY OPERATING FUND
SCHEDULE OF APPROPRIATION RESERVES - PRIOR YEAR**

	Balance Dec. 31, 2019	Balance After Transfers	Paid or Charges	Balance Lapsed
Operating:				
Salaries and Wages	\$ 9,697.43	9,697.43		9,697.43
Other Expenses	38,626.99	38,626.99	19,896.46	18,730.53
Unemployment	2,000.00	2,000.00		2,000.00
Social Security System (O.A.S.I.)	7,407.59	7,407.59		7,407.59
	<u>\$ 57,732.01</u>	<u>57,732.01</u>	<u>19,896.46</u>	<u>37,835.55</u>

**WATER AND SEWER UTILITY OPERATING FUND
SCHEDULE OF ACCRUED INTEREST ON BONDS AND NOTES**

Balance December 31, 2019		\$	43,817.71
Increased by:			
Budget Appropriations			92,017.78
			92,017.78
			135,835.49
Decreased By:			
Payments of Debt Service Interest			94,141.11
			94,141.11
Balance December 31, 2020		\$	41,694.38

Analysis of Accrued Interest December 31, 2019

Principal Outstanding December 31, 2020	Interest Rate	From	To	Days	Amount
720,000.00	3.00%	7/15/2019	12/31/2019	170	\$ 10,200.00
2,545,000.00	2.75%	7/23/2019	12/31/2019	162	31,494.38
					\$ 41,694.38

**WATER AND SEWER UTILITY CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS**

Ord #	Improvement Description	Ord. Date	Amount	Balance December 31, 2019		Paid or Charged	Authorizations Deferred	
				Funded	Unfunded		Charges to Future Revenue	Balance December 31, 2020
							Funded	Unfunded
08-19	Water and Sewer Improvements	10/15/2010	960,000	\$ 1,701.88			1,701.88	
11-10	Various Water & Sewer Improvements	2011	400,000	8,192.00			8,192.00	
15-12	Various Water & Sewer Improvements	8/21/2015	300,000	179,924.60		-	179,924.60	
19-08	Various Water & Sewer Improvements	4/16/2019	2,140,500	2,119,300.00		881,295.00	1,238,005.00	
				\$ 2,309,118.48		881,295.00	1,427,823.48	-

**WATER AND SEWER UTILITY CAPITAL FUND
SCHEDULE OF GENERAL SERIAL BONDS**

Purpose	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding December 31, 2020				Interest Rate	Balance Dec. 31, 2019	Increased	Decreased	Balance Dec. 31, 2020
			Date	Amount							
Water & Sewer Utility Bonds	1/29/2014	\$ 1,175,000.00	1/15/2020 - 2029	80,000.00		3.00%	\$ 800,000.00	\$	\$ 80,000.00	\$ 720,000.00	
Water & Sewer Utility Bonds	7/23/2019	2,625,000.00	7/15/2021	85,000.00		2.00%	2,625,000.00		80,000.00	2,545,000.00	
			7/15/2022	85,000.00		2.00%					
			7/15/2023	90,000.00		2.00%					
			7/15/2024	95,000.00		2.00%					
			7/15/2025	100,000.00		4.00%					
			7/15/2026	100,000.00		4.00%					
			7/15/2027	100,000.00		2.00%					
			7/15/2028	150,000.00		2.125%					
			7/15/2029	150,000.00		2.250%					
			7/15/2030	150,000.00		3.000%					
			7/15/2031	160,000.00		3.000%					
			7/15/2032	160,000.00		3.000%					
			7/15/2033	160,000.00		3.000%					
			7/15/2034	160,000.00		3.000%					
			7/15/2035	160,000.00		3.000%					
			7/15/2036	160,000.00		3.000%					
			7/15/2037	160,000.00		3.000%					
			7/15/2038	160,000.00		3.000%					
			7/15/2039	160,000.00		3.000%					
							\$ 3,425,000.00	\$	\$ 160,000.00	\$ 3,265,000.00	

**WATER AND SEWER UTILITY CAPITAL FUND
SCHEDULE OF BOND AND NOTES AUTHORIZED BUT NOT ISSUED**

Ordinance Number	Improvement Description	Balance Dec. 31, 2019	2020 Authorizations	Debt Issued	Balance Dec. 31, 2020
93-7	Purchase of Equipment	\$ 7,869.00			7,869.00
97-02 / 99-14	Infrastructure Improvements	29,829.77			29,829.77
99-4 / 00-3	Water and Sewer Improvements	4,842.00			4,842.00
15-12	Various Water & Sewer Improvements	-			-
19-08	Various Water & Sewer Improvements	-			-
		<u>\$ 42,540.77</u>	<u>-</u>	<u>-</u>	<u>42,540.77</u>

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BOROUGH OF LONGPORT

PART II

GENERAL COMMENTS AND RECOMMENDATIONS

FOR THE YEAR ENDED

DECEMBER 31, 2020

GENERAL COMMENTS

Contracts and Agreements Required to be Advertised for N.J.S.A. 40A:11-4

N.J.S.A. 40A:11-4 states, "Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefor, except as is provided otherwise in this act or specifically by any other law." Due to the Borough having a Qualified Purchasing Agent, pursuant to N.J.S.A. 40A:11-3(a), the maximum bid threshold is \$44,000.

The governing body of the Borough of Longport has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the fiscal year. Where question arises as to whether any contract or agreement might result in a violation of the statute, the Borough Attorney's opinion should be sought before a commitment is made.

Our examination of expenditures did not reveal any payments in excess of the bid threshold for the provision or performance of any goods or services, other than those where bids had been previously sought by public advertisement, awarded under state or county cooperative purchasing agreements, or awarded in compliance with other provisions of the "Local Public Contracts Law," N.J.S.A. 40A:11.

The minutes indicate that bids were sought by public advertising for the following items:

- Water Testing of the Longport Water System at Various Locations
- 2020 F-250 Regular Cab Pickup Truck
- Replacement of Vinyl Coated Fencing, Fabric, Rails at Atlantic Ave. Recreation Complex
- 2020 & 2021 Lawn Care & Spring Clean Up at Various Borough Locations
- Replacement of Firehouse Steps
- Monthly Maintenance of Elevator at Borough Hall
- Pump Replacement at 34th Ave Pump Station
- Cleaning of Bathrooms at Various Locations
- Purchase and Installation of Flooring in Commission Chambers
- Purchase of Furniture for Commission Chambers
- MA2019 Improvements to Atlantic Ave from 32nd Ave to Margate City Line
- Construction of Portable Water Well #4
- 2020 HVAC Improvements to Police Dept and Municipal Hall
- 2020 Construction of Concrete Sidewalks at Various Locations
- Purchase of Windows and Supplies for Firehouse
- Pump #2 Replacement at 34th Ave Pump Station

The minutes indicate that resolutions were adopted and advertised authorizing the awarding of contracts or agreements for "Professional Services" as required by N.J.S. 40A:11-5.

Collection of Interest on Delinquent Taxes and Assessments

The statutes provide the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body adopted the following resolution authorizing interest to be charged on delinquent taxes:

BE IT RESOLVED by the Borough Commission of the Borough of Longport, in accordance with Chapter 75, New Jersey Laws of 1991, and N.J.S.A. 54:4-67, 54:5-32, 54:5-34 and 54:5-35, which authorizes the Governing Body inter alia to fix the rate of interest to be charged, in the Borough of Longport, for the nonpayment of taxes, assessments and municipal charges, said rate of interest shall be and is hereby fixed at 8 per cent per annum on the first \$1,500 of delinquency and 18 per cent per annum

on any amount in excess of \$1,500 to be calculated from the date when the taxes, assessments and charges become delinquent.

BE IT FURTHER RESOLVED by the Borough Commission of the Borough of Longport, in accordance with N.J.S.A. 54:4-67, Chapter 75, New Jersey Laws of 1991, and Chapter 32, New Jersey Laws of 1994, which permits a 6 per cent penalty on taxes and municipal charges greater than \$10,000 as of the close of the fiscal year, that said end-of-year penalty shall be fixed for the Year 2020.

It appears from an examination of the Collector's records that interest was charged in accordance with the foregoing resolution.

Delinquent Taxes and Tax Title Liens

There was no tax sale during the year because there were no liens.

The following comparison is made of the number of tax title liens receivable on December 31st of the last three years:

<u>Year</u>	<u>Number</u>
2020	0
2019	0
2018	0

Verification of Delinquent Taxes and Other Charges

A test verification of delinquent taxes and charges, as well as current payments, was made in accordance with the regulations of the Division of Local Government Services, including the mailing of verification notices as follows:

<u>Type</u>	<u>Number Mailed</u>
Payments of 2020 and 2021 Taxes	5
Delinquent Taxes	5
Payment of Water and Sewer Rents	5
Delinquent Water and Sewer Rents	5
Total	<u>20</u>

As of the date of this audit report, all verifications have not been returned. However, no problems were noted with those that have been returned.

Comparison of Tax Levies and Collections Currently

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>Year</u>	<u>Tax Levy</u>	<u>Cash Collections</u>	<u>Percentage of Collections</u>
2020	\$ 18,643,362.21	18,552,509.93	99.51%
2019	18,456,065.10	18,315,071.33	99.24%
2018	18,122,283.46	17,969,416.63	99.16%
2017	17,663,955.44	17,538,432.16	99.29%
2016	16,911,890.79	16,771,605.22	99.17%

Comparative Schedule of Tax Rate Information

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Tax Rate	\$ 0.986	0.984	0.984	0.964	0.926
Apportionment of Tax Rate:					
Municipal	0.326	0.326	0.330	0.330	0.331
Municipal Library	0.035	0.035	-	-	-
County	0.540	0.544	0.588	0.576	0.538
Local School	0.085	0.079	0.066	0.058	0.057

Delinquent Taxes and Tax Title Liens

This tabulation includes a comparison, expressed in percentage, of the total delinquent taxes and tax title liens, in relation to the tax levies of the last four years.

<u>Year</u>	<u>Amount of Tax Title Liens</u>	<u>Amount of Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2020	\$ -	59,862.45	59,862.45	0.32%
2019	-	134,738.57	134,738.57	0.74%
2018	-	116,059.47	116,059.47	0.66%
2017	-	92,224.62	92,224.62	0.56%
2016	-	92,546.19	92,546.19	0.57%

Uniform Construction Code

The Borough of Longport's construction code official is in compliance with uniform construction code rules NJAC 5:23.17(b) 2 and NJAC 5:23.4.17(b) 3.

Deposit of Municipal Funds

N.J.S.A. 40A:5-15 states:

“All moneys, including moneys collected by taxation, received from any source by or on behalf of any local unit or any board or department thereof shall, within 48 hours after the receipt thereof, either

- a. be paid to the officer charged with the custody of the general funds of the local unit, who shall deposit all such funds within 48 hours after the receipt thereof to the credit of the local unit in its designated legal depository, or
- b. be deposited to the credit of the local unit in its designated legal depository.”

Our examination revealed that municipal funds were deposited within the mandated time.

FINDINGS AND RECOMMENDATIONS

None

In accordance with the Division of Local Government Services Regulations, a corrective action plan must be prepared and filed with the Borough Commission in response to comments, if any.

Should any questions arise as to my comments or recommendations, or should you desire assistance in implementing my recommendations, please do not hesitate to call me.

Ford, Scott & Associates, L.L.C.
FORD, SCOTT & ASSOCIATES, L.L.C.
CERTIFIED PUBLIC ACCOUNTANTS

Michael S. Garcia
Michael S. Garcia
Certified Public Accountant
Registered Municipal Accountant
No. 472

June 11, 2021